



HANDBOOK
HALL 8
EXTENSION

PARIS — 19 — 23.10.2024

You are registered as an exhibitor at SIAL Paris 2024.

This handbook has all the information you need to prepare and take part in the exhibition.

Please read it carefully and pass all useful information on to your suppliers and sub-contractors.

The SIAL Paris logistics team can give you any further information you might need. Please email any requests to: logistics@sialparis.com.

PRACTICAL INFORMATION HALL 8

1) PRESENTING THE HALL 8 EXTENSION

- a) Layout
- b) Description of Hall 8 extension

2) TIMETABLE – KEY DATES

- a) Assembly – Opening – Dismantling
- b) Approving stand layout
- c) Technical orders

3) TECHNICAL SERVICES

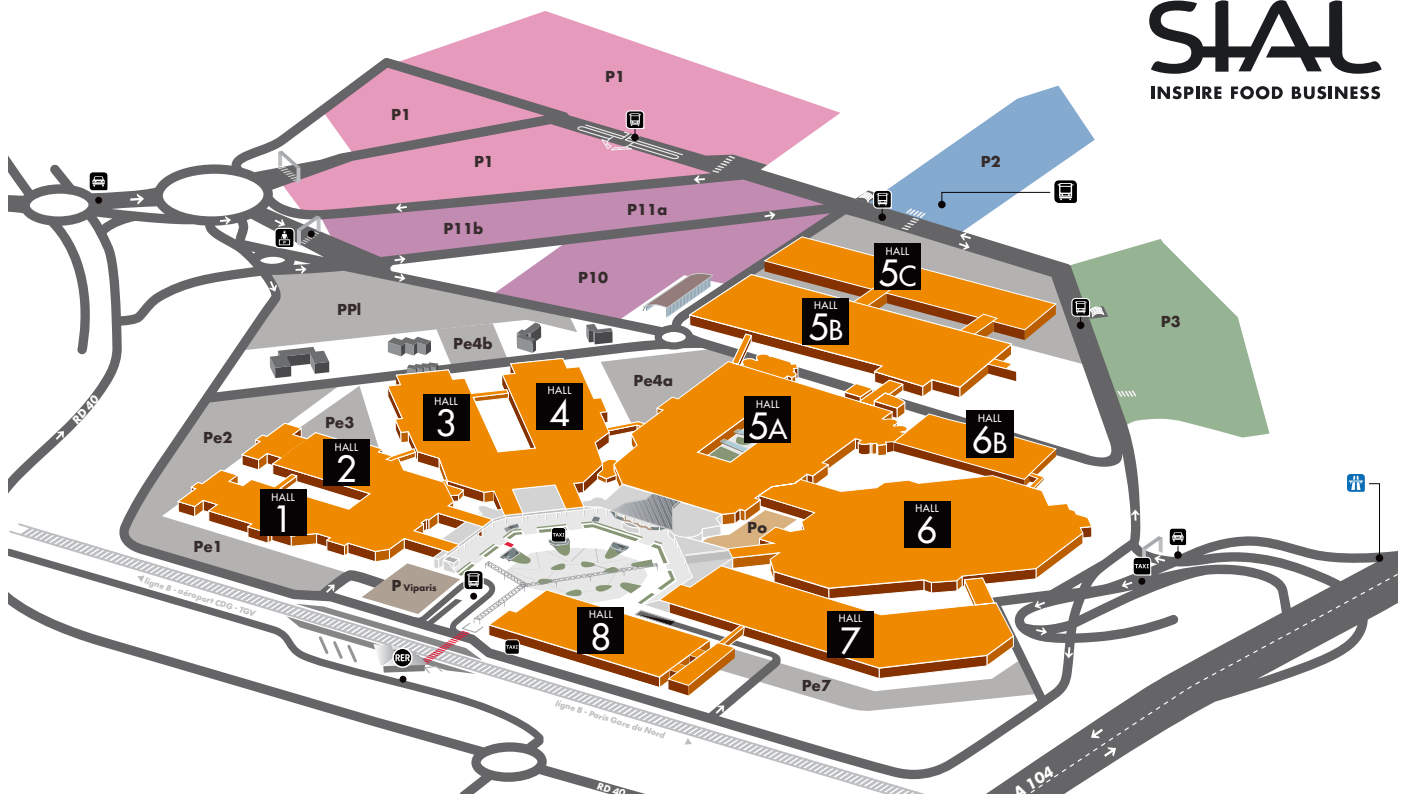
- a) Energy
- b) Fluids and water
- c) Slings

4) STAND DESIGN REGULATIONS

5) COOKING AND HEATING APPLIANCES

1) PRESENTING THE HALL 8 EXTENSION

A) LAYOUT



B) DESCRIPTION OF HALL 8 EXTENSION

Hall 8 extension is a building of 1400 square meters (70 meters long × 20 meters wide). Its structure is designed to have no intermediate pillar thanks to its single span of 20 meters wide.

Facilities:

- Loading bays
- General and security lighting
- Sound
- The structure is constructed on a floor with a **maximum load of 500kg/m²**. Please pay attention to the weight and packaging of your pallets of equipment and products. Motorised vehicles are prohibited (cradles, forklift trucks, etc.).
- Heating equipment
- Toilets



SLINGS AND SUSPENDED STRUCTURES ARE PROHIBITED.

All structures, including signage, must be freestanding.

2) TIMETABLE – KEY DATES



A) ASSEMBLY – OPENING – DISMANTLING

Period	Dates	Exhibitors' timetable	Power supply	Public opening
ASSEMBLY	Monday 14 October	7.30am – 7.30pm		
	Tuesday 15 October	7.30am – 7.30pm		
	Wednesday 16 October	7.30am – 7.30pm	2pm – 7.30pm	
	Thursday 17 October	7.30am – 10pm	7.30am – 10pm	
	Friday 18 October	7.30am – 10pm	7.30am – 10pm	
OPENING	Saturday 19 October	8am – 8pm	8am – 8pm	10am – 6.30pm
	Sunday 20 October	9am – 8pm	9am – 8pm	10am – 6.30pm
	Monday 21 October	9am – 8pm	9am – 8pm	10am – 6.30pm
	Tuesday 22 October	9am – 8pm	9am – 8pm	10am – 6.30pm
	Wednesday 23 October	9am – 5pm	9am – 5pm	10am – 5pm
DISMANTLING	Thursday 24 October	5pm – midnight	5pm – 7.30pm	
	Thursday 24 October	7.30am – 7.30pm		
	Friday 25 October	7.30am – 2pm		

Don't forget to order a 24 hours a day power supply connection or a setting-up power supply if necessary.

OPENING HOURS FOR EQUIPPED BOOTH

- **You will be able to take possession of your equipped booth on Thursday October 17, 2024, starting from 9 am**, for your own arrangements and the delivery of your products and equipment.
- **Your booth must be vacated by Wednesday October 23, 2024, between 5 pm and 9 pm.**

B) APPROVING STAND LAYOUT

You must send your stand plans for approval **by 31 July 2024** at the latest to **DECOPLUS**

+33 (0)9 67 78 93 85

sialarchi@free.fr

C) TECHNICAL ORDERS (ELECTRICITY, WATER, ETC.)

Fluids and energy are supplied from under the building's flooring to the outlet you will have indicated for your stand.

That is why you must have your technical orders approved as early as possible and hand in your layout, which is vital for positioning your outlets.

ORDERS AND LAYOUTS: BEFORE 26 SEPTEMBER 2024.

After this date, all orders will undergo a feasibility analysis.

3) TECHNICAL SERVICES

The online store in your [Exhibitor Area](#) will be accessible at the beginning of May 2024. From that point, you will be able to make your technical order, after receiving your username and password.

A) ENERGY (SUPPLY, DISTRIBUTION)

The electrical services available are the same as in other halls.

B) FLUIDS (WATER, COMPRESSED AIR, ETC.)

This type of service depends on where your stand is located in the hall.

C) SLINGS




SLINGS AND SUSPENSION SYSTEMS ARE PROHIBITED DUE TO THE BUILDING'S STRUCTURE.

All structures, including signage, must be freestanding.

Our partner Versant can offer you technical solutions.

Contact:

VERSANT EVENEMENT :

 + 33 (0) 1 48 63 32 51

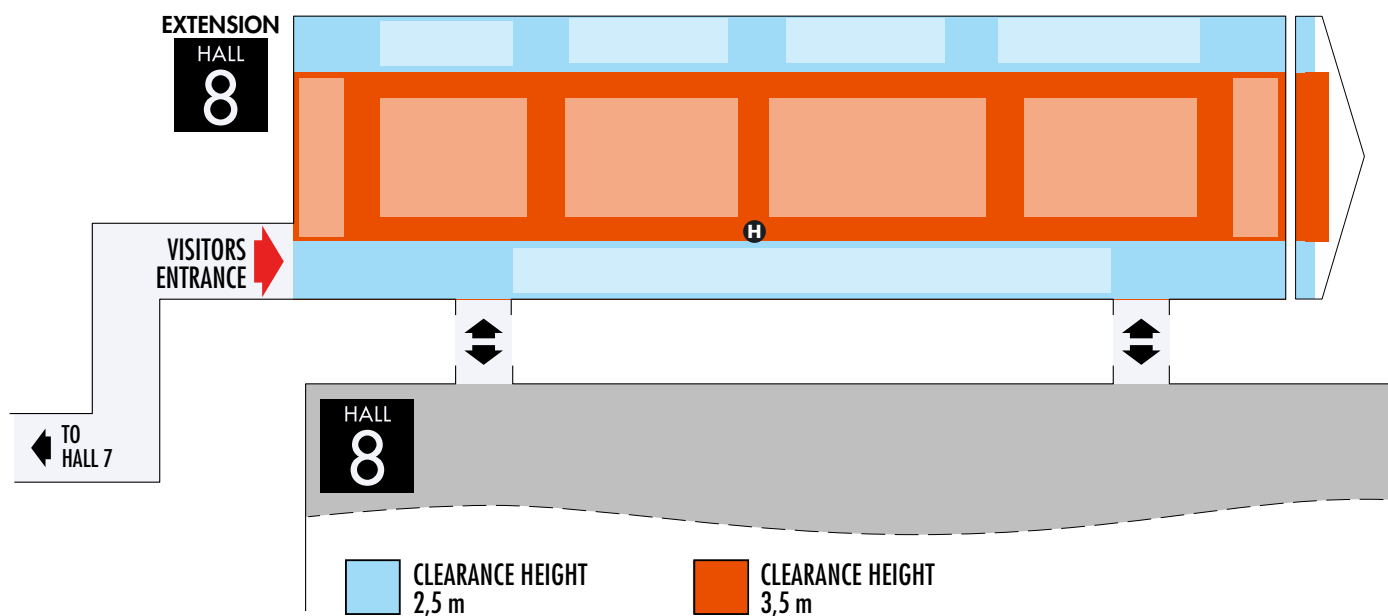
 contact@versantevenement.com

Website: www.versantevenement.com

4) STAND DESIGN REGULATIONS



Hall 8 extension has construction height restrictions of 2.50m and 3.50m depending on the location. The plan and elevation below illustrate the areas concerned. Please refer to them carefully when designing your projects, as well as to the current architectural regulations at the trade show.



In any event, before construction, all stand plans must be submitted to the SIAL's Stand Design office which will issue an authorisation, or otherwise, for construction on site. Any plans that do not respect the rules will be rejected and any stand constructed without authorisation from the Stand Design office may be dismantled at the exhibitor's expense.

No agreement made between exhibitors will be authorised. Only the organiser or DECOPLUS are authorised to make exceptions upon written request.

SIAL Stand Design office
DECOPLUS

 +33 (0)9 67 78 93 85  sialarchi@free.fr

 Plans for stands must be sent in **by 31 July 2024 at the latest**

STAND HEIGHT, CLEARANCE AND OPENINGS ONTO AISLES

Stand construction must take into account the following height and clearance limits:

Construction heights

- Maximum authorised height of shared partitions is 2.5m from the building floor.
- Maximum construction height of 3.5m from the building floor – 2.5m for peripheral stands.

No agreement between neighbouring stands will be accepted.

Aisle openings

Stand facades opening onto aisles must have a minimum of one opening of 2.5m for every 6 linear metres. The opening must equate to at least half of the length of the facade. The 2.5m opening must be free of all obstacles: plants, windows or any other object are prohibited.

Clearance limits

Stand constructions must take the following clearance limits into account:

Clearances from aisles and neighbouring stands:

- Elements with a height of 0 - 1.8m: no clearance required
- Elements with a height of 1.8 – 2.5m: clearance of 0.5m. Shared partitions must be 2.5m tall maximum, starting 0.5m from the edge of the aisle.
- Elements with a height of 2.5 – 3.5m: clearance of 1m from neighbouring stands and aisles



MEZZANINES ARE PROHIBITED

SIGNAGE

Harmony frames

By signage structure, the organisers mean an openwork superstructure which may consist of the illuminated name or logo of the exhibitor.

Height is limited to 3.5m. Signage must be situated between 2.5m and 3.5m and respect clearance limits.

Freestanding structures must have a clearance of 1m from neighbouring stands and walkways.



SLINGS AND HANGINGS HUNG FROM THE BUILDING STRUCTURE ARE PROHIBITED

5) COOKING AND HEATING APPLIANCES

If you plan to use cooking equipment such as electric or induction hobs, ovens, grills and bain-maries, you must return the “Kitchen Declaration” form available in your Exhibitor Area at the earliest opportunity **before September 20th**.

The accumulated power of your cooking and heating appliances must be **below 20kW**. This does not include equipment such as fridges, microwaves, coffee machines, dishwashers, kettles and water fountains.



IT IS EXPRESSLY FORBIDDEN TO USE GAS



FOOD TRUCKS ARE PROHIBITED INSIDE THE EXTENSION OF HALL 8 AS WELL AS IN ALL HALLS OF THE EXHIBITION CENTER.

We need this information so that we can get an overall idea all exhibitor requirements and equipment and ask the safety commission for exemptions from current regulations.