

EXHIBITORS GUIDE

17 - 21 October 2026 - PARIS NORD VILLEPINTE

>Interactive
browsing, click
on the titles
to access the
information
you need.

USER
GUIDE

USEFUL
INFORMATION

FITTINGS

REGULATIONS
& FORMALITIES

USER
GUIDE

TWO TOOLS TO HELP YOU GET READY FOR THE SHOW

- THIS IS AN INTERACTIVE EXHIBITOR GUIDE

With this document, you can:

- Easily access all the information needed to get you up and running.
- Reach your Exhibitor Area.
- Complete the forms from this document, directly on your computer.

- THE EXHIBITOR AREA (for bare stands)

In this store, you can order all the technical services you need until Friday 9 October 2026.

Please note, from Saturday 10 October 2026, technical services must be ordered directly on-site in Exhibitors desks located Halls 3, 5a, 5b and 7.

IMPORTANT:

From October the 8th the technical services will be increased by 20.00%

- For fitted stands

From 15 October 2026, to answer all your questions, our service providers will be present at dedicated Exhibitor Reception areas located in Halls 5A & 5B as follows:

- Exhibitor Reception 5B: for all equipped stands in Halls 5B and 5C
- Exhibitor Reception 5A: for all equipped stands except those in Halls 5B and 5C

USEFUL INFORMATION

- Checklist
- Access/Traffic & parking
- Hangings & overhead power supply, trusses and light
- Events/Stand Activities
- Architecture & Decoration
- Complementary insurance
- Access badges
- Useful contacts
- Exhibitor timetables Assembly/Opening/Dismantling
- Exhibition opening hours/Exhibitors' desks
- Health and safety
- Cleaning/Vacating the stand
- Catering for the Exhibitors
- Meeting/Conference rooms
- Hall monitoring/Stand security

CHECKLIST

		Deadline
Registration and placement	<ul style="list-style-type: none"> Registration of all your exhibiting' partners 	31/07/2026
	<ul style="list-style-type: none"> Think about VAT refund for foreign exhibitors that are not subject to European taxes (refund VAT information) 	
Stand preparation	Opening of your "Exhibitor Area", after your registration	
	<ul style="list-style-type: none"> MANDATORY: Approbation of the stand layout (except for fitted stand) Declaration for double-decker stand 	31/07/2026
	<ul style="list-style-type: none"> Order furniture, hostess, security, forwarding agent booking 	From 01/06/2026
	<ul style="list-style-type: none"> Order of optional cleaning services, waste management 	04/09/2026
	<ul style="list-style-type: none"> Order the exhibitor and service suppliers access badges VISA application 	17/09/2026
	<ul style="list-style-type: none"> Order electricity, internet, water, slings, internet, meeting room <p>ATTENTION: for halls 4A, 5C and 6A, deadline 16/09/2026 After this date, a feasibility study will be required</p>	07/10/2026 before increase
	<ul style="list-style-type: none"> Transmission of service badges to your suppliers 	30/09/2026
	<ul style="list-style-type: none"> Vehicle registration for set-up and dismantling (Logipass) 	
	<ul style="list-style-type: none"> Increase in the rates for technical services by 20.00% 	08/10/2026
	Assembly	<ul style="list-style-type: none"> Reception of the samples at the Exhibition Centre in Villepinte
<ul style="list-style-type: none"> Stand build-up (exhibitor timetables) 		
SIAL 2026 • October 17th to 21st		
Dismantling • October 21st (from 5.00 pm) to 24th		

USEFUL INFORMATION

ACCESS / TRAFFIC & PARKING

1/7

DELIVERY ADDRESS

SIAL 2026

Parc des Expositions Paris Nord Villepinte

ZAC Paris Nord 2

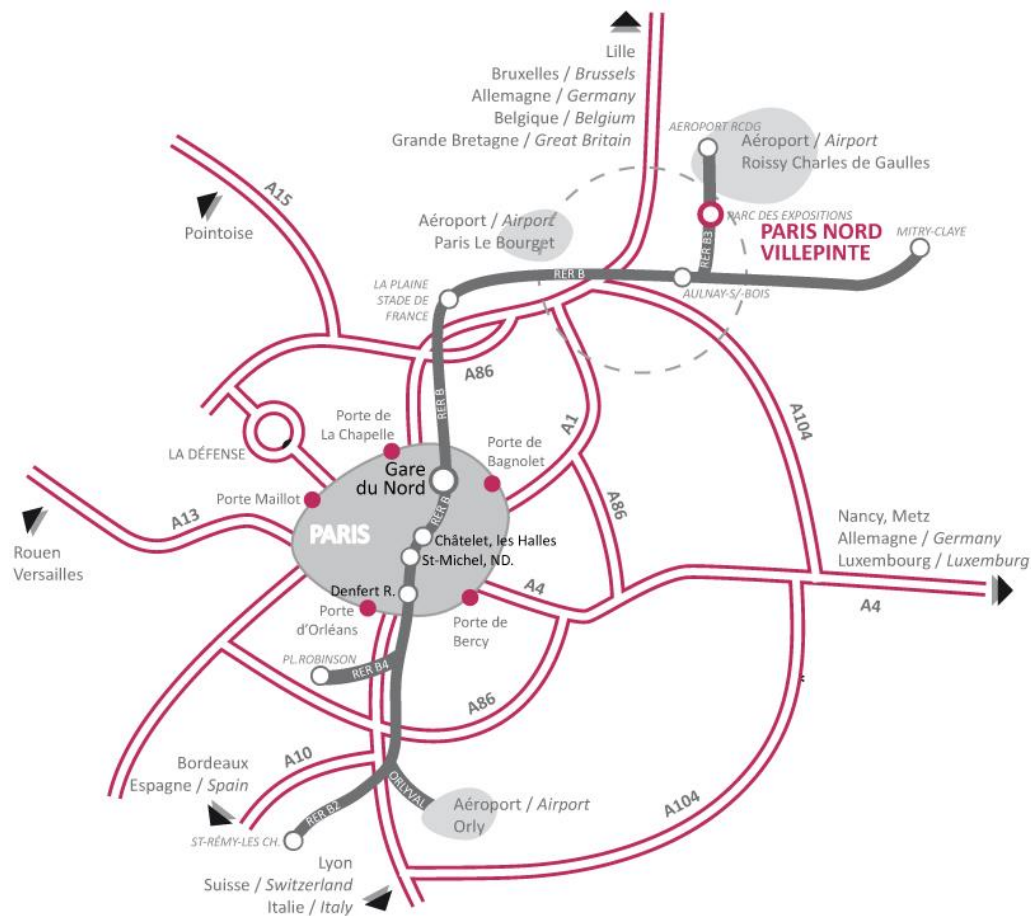
93420 Villepinte - France

MANDATORY INFORMATION:

Company's name and stand number

Contact name and phone number on site

ACCESS TO THE PARIS-NORD VILLEPINTE EXHIBITION CENTRE



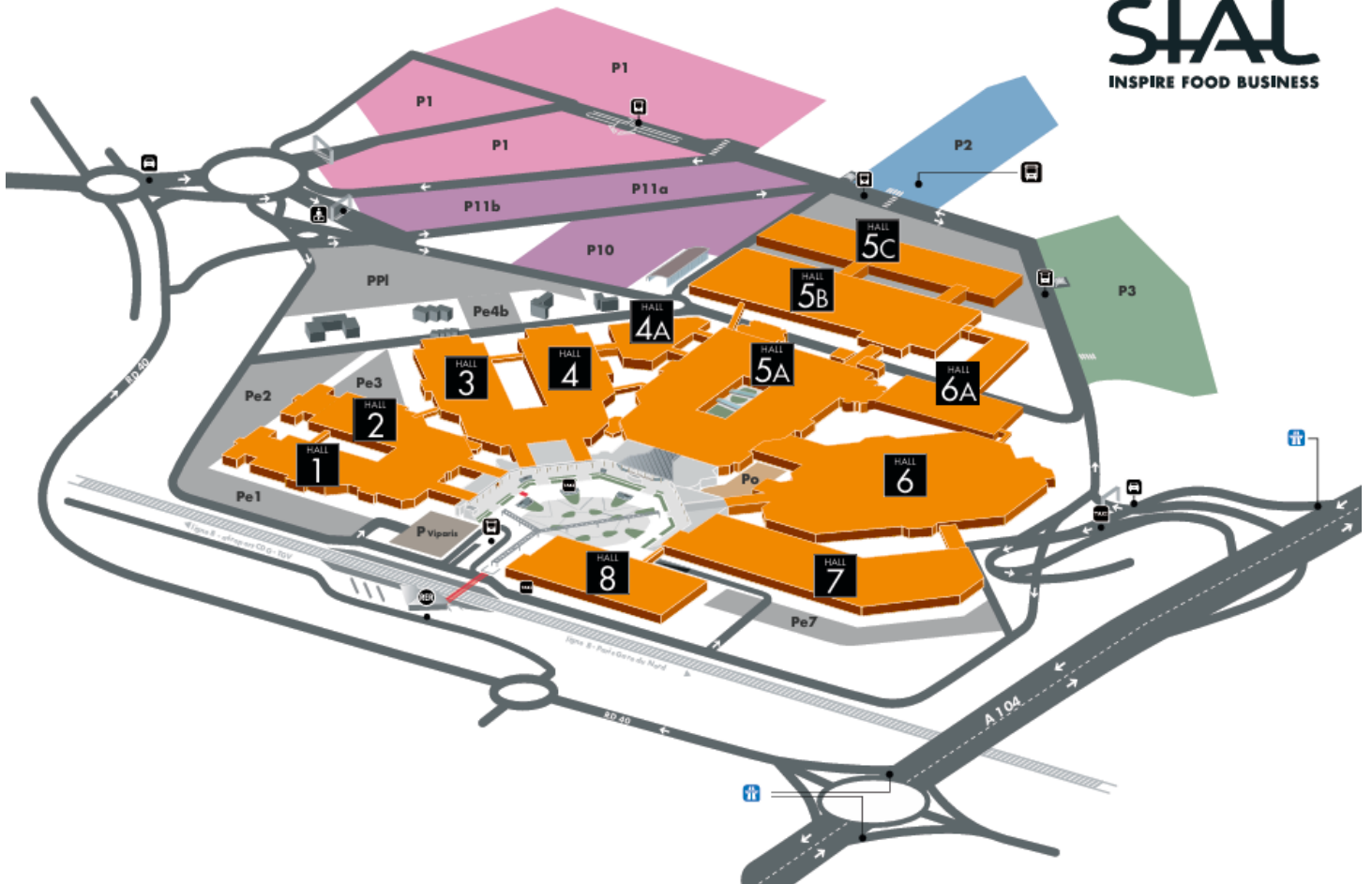
USEFUL INFORMATION

ACCESS / TRAFFIC & PARKING

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CARS AND PEDESTRIAN ACCESS

SIAL
INSPIRE FOOD BUSINESS



USEFUL INFORMATION

ACCESS / TRAFFIC & PARKING

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TWO INTERNATIONAL AIRPORTS TO GET TO THE SIAL

Roissy Charles de Gaulle airport (10 mn to the SIAL)

Take the RER B (towards Robinson-Saint Rémy-Les-Chevreuse)
Get off at the stop: "Parc des Expositions".

Orly airport (1 hour to the SIAL)

Take the Metro Line 14 (automatic metro) to Chatelet station
At Chatelet les Halles, take the RER B (towards Roissy-Charles de Gaulle).
Get off at "Parc des Expositions".

YOUR TICKETS AT THE BEST PRICE WITH AIR FRANCE AND KLM GLOBAL MEETINGS



- Event: **SIAL PARIS 2026**
- Event ID: **GME60568AF**
- Valid for transport: **from 10/10/2026 to 28/10/2026**
- Event location: **Parc des Expositions de Paris Nord Villepinte, France**

The unique Internet Discount Code is only available if the ticket is booked in EURO (€) currency via the airfrance.com or klm.com website. If you reside in a non EURO currency country, please change the website to a country with EUR currency

3 steps to claim your unique discount:

- 1- Follow the regular booking process, when asked if "travelling for business" select YES and use your Corporate OIN, if you do not have a Corporate OIN please use MICE as "contract name", this will ensure the Air France-KLM corporate recognition associated with "Global Meetings and Events" program during your flights.
- 2- After completing your personal details click on "Proceed to payment details" at the bottom of the page and enter in the "Your discount code" field the discount code: **GME60568AF**
- 3- Click on 'Send discount code' and if conditions are met* the discount will be applied.



*Please scan the QR code to read the complete overview of the general conditions which are applicable to the usage of this event Internet Discount Code (IDC)

Good to know:

The discount will only be applied if the minimum airfare value of the ticket is higher than 100.00€.

By entering the corporate OIN or MICE in the contract name, you will get free standard seat selection, priority boarding and depending on the booking class a free passenger name change

USEFUL INFORMATION

ACCESS / TRAFFIC & PARKING

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REGISTERING YOUR VEHICLE ON LOGIPASS

WARNING

All vehicles taking part in the exhibition during set up and/or dismantling, or during the delivery hours of opening days, must be registered on **Logipass** to access the Exhibition Centre.

Each company or protagonist can create its own account. This account allows registering on specific timetables.

The length of a delivery **must not exceed 2 hours for utility vehicle and 4 hours for trucks.**

A hotline is available to help exhibitors and protagonists who would have questions:

Tel: + 33 (0)1 40 68 11 30

E-mail: infos-exposants@viparis.com

VIPARIS - Authentification x

Secure | <https://logipass.viparis.com>

Langue - Créer un compte

Bienvenue
logipass

Pour tous les intervenants et exposants (montage - DEMONTAGE - livraison)

Adresse email

Mot de passe
Le champ Mot de passe est requis

Connexion

Mot de passe oublié ?
Créer un compte

Créer un compte pour enregistrer vos demandes d'accès de véhicules aux zones logistiques (pour la durée de déchargement) et aux parkings exposants (hors horaires de parking payant)

© Tous droits réservés - Viparis 2018 | Hotline : +33 1 40 68 11 30 | infos-exposants@viparis.com | Mode d'emploi | Conditions Générales d'Utilisation | Politique concernant les cookies

USEFUL INFORMATION

ACCESS / TRAFFIC & PARKING

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TRAFFIC IN THE EXHIBITION CENTER

There are strict rules regarding driving through the Exhibition Centre grounds. You must respect them and notify all your installation workers, transporters and suppliers.

Do not forget to tell them your stand and hall numbers.

- Follow the traffic laws.
- Limit your speed to 20 km/h (12 mph),
- No stopping, no parking and no storing in traffic lanes,
- Deliveries are authorized from 8:00 am to 9:30 am.

Any vehicle which contravenes these rules will be removed without notice, at the expense and risk of its owner or the party responsible.

CAUTION: We thank you to plan your deliveries because of circulation restrictions in France during weekends. For more information: www.bison-fute.equipement.gouv.fr

DURING BUILD-UP

- During installation and dismantling, exhibitor's car parks are free.
- **No cars will be allowed inside the Halls.**
- **Lorries' traffic** will be controlled.
- Empty packing materials must be **removed immediately and stored by the Exhibitors or their freight carriers.**
- **Storage space on stands must not be used to keep packing materials** or any other goods that could constitute a fire hazard.
- Setting up must be completed by the time the **Safety Commission** makes its inspection. The person in charge of your stand must be present at this time. Date and time will be announced later.
- **No motorized vehicles will be allowed into the Halls on Friday 16 October 2026** (unless special permission is granted by the organizer).
- To enter the exhibition Halls during installation and dismantling, **all personnel must wear personal safety equipment** like safety shoes. Otherwise, access to the exhibition will be refused.

For safety reasons, work in the Halls is forbidden outside the specified hours on **Working hours.**

USEFUL INFORMATION

ACCESS / TRAFFIC & PARKING

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PARKING

> During assembly

It is free to park on Exhibition Centre grounds if the regulations regarding parking times and areas are respected.

Free exhibitor parking will end at midnight on Friday, October 16.

Lorry access is subject to special conditions depending on traffic levels around the Halls.

- Avoid ordering deliveries for the day before the exhibition.
- As soon as you have emptied your vehicles, move them on.

> During opening times

Deliveries are authorized from 8.00 am to 9.30 am once vehicles have been approved for entry into the Exhibition Centre grounds and given a temporary delivery permit.

No parking or vehicle storage of any kind is authorized within the Exhibition Centre grounds. Parking is not permitted on traffic movement corridors or safety perimeters once the exhibition has been opened to the public.

Please note as of **Saturday October 17th, 2026, at 9.00 am**, all vehicles parked beside the pavilions must have been moved to the specified car park, failing which the vehicle may be removed and impounded.

> On dismantling evening

Only trolleys, platform trolleys and hand pallet truck may be used when the show is closed, **depending on construction site evolution.**

Motor vehicles may enter the Halls two hours after public closing time.

USEFUL INFORMATION

ACCESS / TRAFFIC & PARKING

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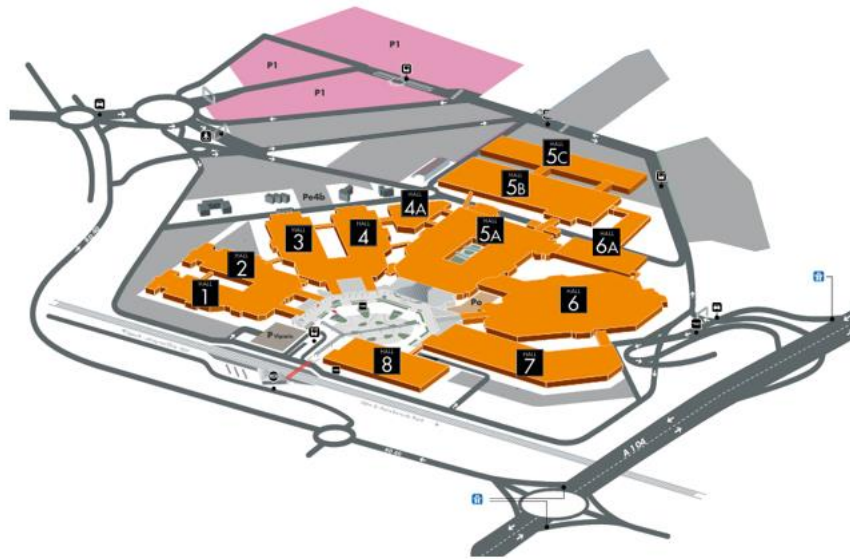
EXHIBITOR CAR PARK

During the assembly and dismantling periods, the exhibitor car park is free of charge.
From midnight on 17 October, parking will become paying.

During the opening period, **the P1 car park (in pink below) will be reserved for exhibitors.**
To get there directly, follow the **motorway Direction “Parc des expositions – Entrée exposants”**.

Once there, **you will be asked to pay a daily flat rate of €XX.XX including VAT when you leave the car park.**

From the P1 car park, **shuttles will drop you off on the esplanade serving all the halls to access your stand more quickly.**



The Exhibitors' car parks are open from 7.00 am to 11.00 pm every day throughout the event.

HANGING & OVERHEAD POWER SUPPLY, TRUSSES AND LIGHTS

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Important information

The following provisions must be complied with:

1. the rigging points located at each point on the 3.00 m x 3.00 m grid must be used;
2. obligation to use suspended hooks in the case of suspension points with respect to the knots to avoid any oblique stress;
3. the following must be used:
 - slings;
 - cable clamps;
 - or sheathed cabling*.
4. vertical loads from each established rigging point must be limited to a maximum of 80 kg;
5. obligation to submit, for validation, a file to VIPARIS's Slings Department, any device with headframe or any other provision allowing to reach the result obligation limiting the loads to a vertical load of 80 kg per rigging point;
6. if several hoists are to be used simultaneously, a validated hoisting plan must be presented;
7. a fail-safe system must be in place for each suspended assembly (in case one suspension elements fails, the other elements will bear the load). The breaking of one fastening or suspension element must not cause the suspended elements to fall.

With reference to, and as a supplement to the best practices guide to dismantlable equipment and assemblies issued by the Paris Prefecture of Police on 6 November 2019, special repetitive rigging points that support dismantlable assemblies such as light trusses, gantries, ceilings and canopies with a total load of over 1,000 kg or requiring more than 13 slings, will be checked by an inspection office (BC).

Assembles with a total load of less than 1,000 kg, or those requiring fewer than 13 slings and where the uppermost point of the suspended material is higher than 5.50 m, shall be checked by an inspection office (BC).

Assembles with a total load of less than 1,000 kg, or those requiring fewer than 13 slings and where the uppermost point of the suspended material is between 5.50 m and 3.50m, shall be checked by a competent technician (TC).

USEFUL INFORMATIONS

HANGING & OVERHEAD POWER SUPPLY, TRUSSES AND LIGHTS

2/5

Assembles with a total load of less than 1,000 kg, or those requiring fewer than 13 slings and where the uppermost point of the suspended material is lower than 3.5 m, shall necessitate a certificate of good assembly drawn up by the installer (this certificate is equivalent to an inspection document).

Special non-repetitive rigging points must be checked by a BC, regardless of the total load and suspension height.

"Special non-repetitive rigging points" means non-industrial, "in-house" rigging systems for maintaining the frames of stands that provide support for decorative elements, ceilings, walls, lighting, sound systems, screens, video displays, advertising and signage.

These provisions are summarized in the following table:

Installations	Total load and height (h)	Inspection body		
		BC*	TC**	INST ***
Repetitive rigging points	< 1000 kg and h < 3.50 m			X
	< 1000 kg and h < 5.50 m		X	
	>1000 kg	X		
Non-repetitive rigging points	Regardless of the total load or height	X		

* Inspection office (BC): person or body that is accredited by the Ministry for the Interior.

** Competent technician (TC): a competent technician is a person with professional experience or certified training in the area of assembly and inspection of dismountable assemblies.

*** Installer (INST): a person who sets up a stand for the exhibitor or the exhibitor him- or herself.

However, the competent technician must carry out the inspection under the following conditions:

- The points listed below must be checked by the competent technician in charge of installing the slings:

- The installation must be in accordance with the plan provided;
- The rigging thimbles must be checked for any irregularities;
- Visual inspection of the cable (pinching, twisting, etc.);
- Verification that quick links are properly closed;
- Quick links must be positioned in the right direction;
- Compliance with authorized sling points;
- Compliance with the maximum sling usage angles.

HANGING & OVERHEAD POWER SUPPLY, TRUSSES AND LIGHTS

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At the end of these checks, the certificates drawn up by the body or bodies accredited by the Ministry for the Interior or the competent technicians (red section on diagram page 4) will be issued to RUS VIPARIS prior to the opening to the public of the event in question.

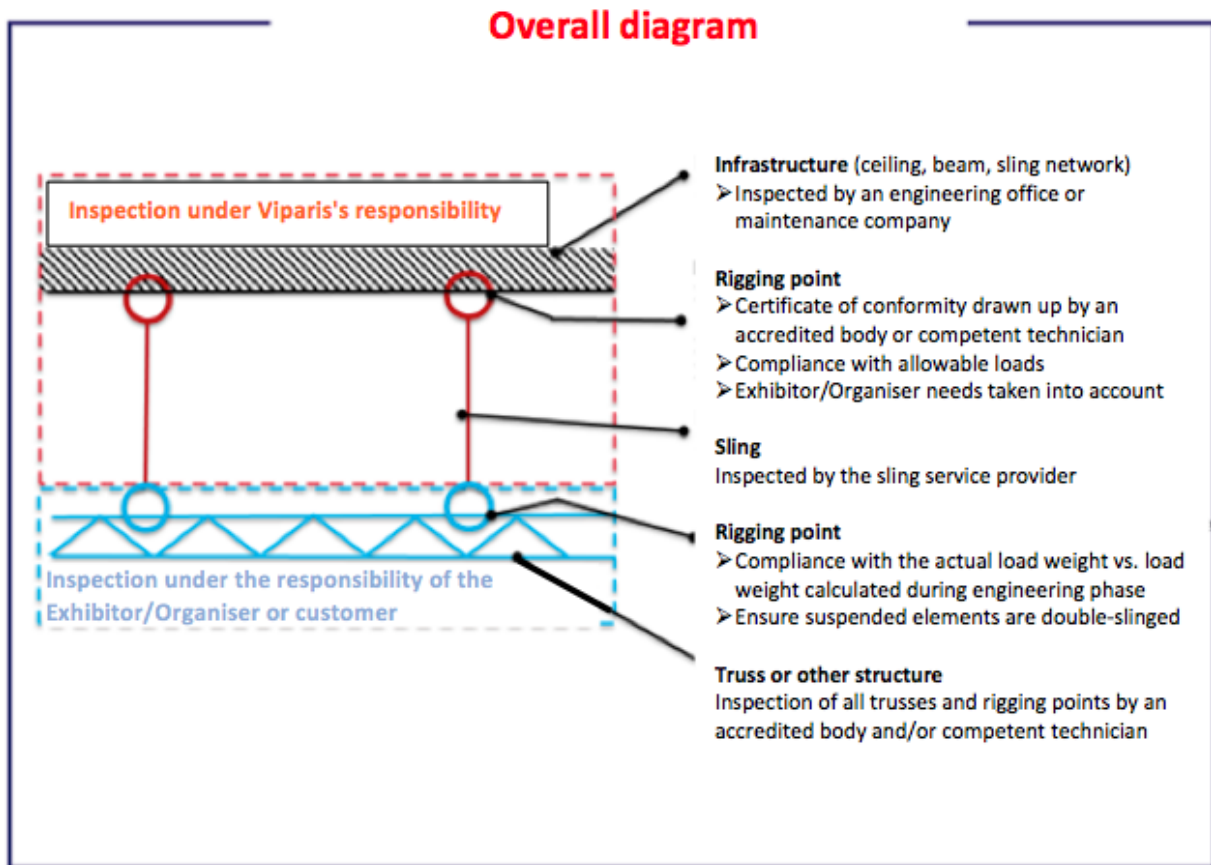
- The points listed below must be checked by the competent technician from the installer of the suspended structures:

- Conformity of the installation with specifications in the manufacturer's technical notice and compliance with the load charts and any calculation notes, light bridges installed in the proper direction, inspection of installation of rigging clips, etc.;
- Use of hoisting equipment that have been duly checked (periodic inspection according to the standards in force) and that are of equal power and synchronized;
- Compliance with the technical specifications established by the event organizer;
- Compliance with the specifications indicated on the plan provided and compliance with the site's technical specifications;
- Use and implementation of hoisting accessories (cables, slings, shackles, quick links...) in compliance with the standards in force;
- Compliance of the rigging points on the suspended structures with the standards in force in coherence with the loads to be supported;
- Installation of safety slings in a taut position, particularly for electric hoists;
- Double securing of technical elements installed on the lighting truss or the suspended structure, e.g. spotlights, screens, speakers, signage elements, etc.

At the end of these checks, dated and signed certificates (blue portion on diagram page 4), comprising the aforementioned points and drawn up by the body or bodies accredited by the Ministry for the Interior or the competent technicians, shall be provided to the mandated Safety Officer (see Article T 6 of the Fire Safety Regulations) who, in accordance with the provisions of the Fire Safety Regulations, shall be responsible for ensuring compliance with the requirements of the specifications referred to in Articles T 4 and T 5. This handover shall be carried out prior to the opening to the public of the event in question.

HANGING & OVERHEAD POWER SUPPLY, TRUSSES AND LIGHTS

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To help you with the process, we registered the following inspection offices, although you can choose commission the inspection office of your choice:

SOCOTEC

Mr Patrick PEIRERA

Tel: + 33 (0)1 45 18 21 90

Tel: +33 (0)6 08 12 08 21

E-mail: patrick.pereira@socotec.com

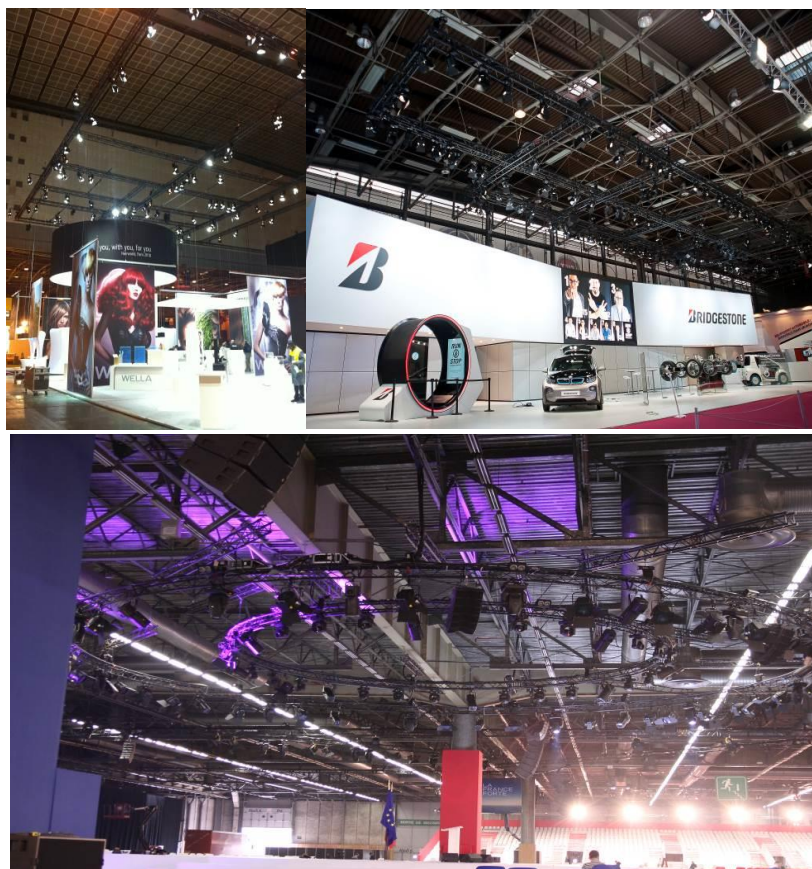
USEFUL INFORMATIONS

HANGING & OVERHEAD POWER SUPPLY, TRUSSES AND LIGHTS

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Hangings and overhead power supplies Trusses and lights

COMEXPOSIUM is available to support you along with its partner **VERSANT EVENEMENT**, which offers a total service package for setting up your presentation space. Its varied stock of display structures will meet all your requirements. From the biggest of spaces to the most elaborate, VERSANT can help you at every stage of your project, from advice to engineering plans, your choice of structures, lighting and more.

**Contact VERSANT EVENEMENT:**

Tel: + 33 (0)1 48 63 32 51

E-mail: contact@versantevenement.comWebsite: www.versantevenement.com

USEFUL INFORMATION

EVENTS / STANDS ACTIVITIES

The SIAL Paris has set up guidelines to guarantee that the event runs smoothly, and visitors enjoy their visit to the maximum.

Exhibitors are given free reign as to how their stands are run, so long as the following provisions are adhered to and the exhibitor timetables are respected.

PROHIBITED SERVICES

- The distribution or placing of leaflets in the exhibition aisles, at the entrance, on the esplanade or close to the station,
- Promotion in the aisles (with robots, hostesses, sandwich boards, etc.),
- Offering tastings on the edges of the aisles or in the aisles themselves.
These are permitted within the stands,
- Musical promotion (except in case of a prior agreement with the organisation).

Events arranged without the authorisation of Organizer are prohibited at the exhibition.

USEFUL INFORMATION

ARCHITECTURE & DECORATION

FIND OUT MORE VIA YOUR EXHIBITOR AREA "USEFUL INFO"

- The show's Architecture & Decoration rules
- Special regulations

The architecture and decoration rules for the SIAL Paris incorporate standards and norms for stand layout display, established to ensure the exhibition is rolled out smoothly and is easy to navigate. These norms and standards also include the Security & Fire rules applicable to shows, fairs and exhibitions.

The SIAL Paris is governed by specific regulations in accordance with its own special characteristics. All proposals for bare stands, reused stands or fitted stands fitted out by the SIAL Paris to which new decorative items are to be added, must be submitted **for approval by July 31st, 2026, at the latest.**

DECOPLUS

Elisabeth TOUGARD

Tel.: +33 (0)9 67 78 93 85

E-mail: sialarchi@free.fr

EACH FLOOR PLAN MUST INCLUDE

- A plan view of the stand, including information pertaining to scales, sides and positioning of set-back space (adjacent areas and aisles),
- A cross-section floor plan including information pertaining to scales, sides and heights of the planned volumes,
- **MANDATORY:** 3D views.

VERY IMPORTANT

Any proposals that do not comply with the set rules shall be rejected and, in particular, any stand assembled without the SIAL Paris's agreement may be dismantled at the exhibitor's expense.

USEFUL INFORMATION

COMPLEMENTARY INSURANCE

FIND OUT MORE VIA YOUR EXHIBITOR AREA

To find out what rules and regulations govern your insurance during the show, check the **"Useful information/Rules and conditions"** section in your Exhibitor Area and order complementary insurance in **"My Store" section**.

COMPLEMENTARY INSURANCE AGAINST DAMAGE TO PROPERTY

Exhibitors may take out complementary insurance provided by the SIAL Paris to cover their property if the latter's value exceeds the amount covered by the insurance policy taken out as part of the registration application.

This cover takes effect from the day before the show opens to the public (at 7:00 pm on 16/10/2026) to the evening on which the show closes to the public (5:00 pm on 21/10/2026).

The premium will be equal to 0.27% of the value of the insured goods.

THEFT INSURANCE

Theft insurance enables you to insure the full value of your stand (excluding food products, beverages, etc.) against the risk of theft, with an excess of € 300 per incident. For the extra declared value, the insurance premium including tax and costs will be calculated at a rate of 0.63%.

PLASMA SCREEN & LCD INSURANCE

Exhibitors have the option of taking out specific insurance from the SIAL Paris for plasma screens and LCD fixed or securely wired to the stand's frame.

This cover takes effect from the day on which the show opens to the public (at 10:00 am on 17/10/2026) to the evening on which the show closes to the public (5:00 pm on 21/10/2026).

The premium will be equal to 4% of the value of the equipment, with a minimum of € 250 euros per insured screen.

LOSSES

No losses may be accepted as valid without having been declared to the show's exhibitor reception within 24h. All damage claims must state the date, the circumstances and the approximate amount of damages and must be accompanied by the original police report in the event of theft.

VILLEPINTE POLICE STATION

1/3, rue Jean Fourgeaud – 93420 VILLEPINTE - FRANCE

Tel.: +33 (0)1 49 63 46 10

USEFUL INFORMATION

ACCESS BADGES

VERY IMPORTANT: COMPULSORY PASS-WEARING

- In order to be granted access to the exhibition Halls, **all individuals must have been issued a SIAL Paris access badge**, which must be filled out on your Exhibitor Area and be worn during the assembly, opening, and dismantling periods
- **Identity checks** will take place around the Halls.
- **Security equipment** and the wearing of safety footwear is **compulsory** during set-up and dismantling periods. Failure to comply shall result in access to the Halls being denied.

EXHIBITOR BADGE

The exhibitor badge grants access to the Exhibition Centre during the assembly, opening and dismantling periods in accordance with the timetables that feature on the exhibitor timetable. (See Exhibitor Timetable document – [Click here](#)).

- Exhibitors can declare and personalize their badges in the Exhibitor Area.
- The number of badges included is calculated automatically according to the surface area of the stand, to the value of one badge for 4.00 sq.m, up to a maximum of 150 badges per pavilion organiser and/or direct exhibitors (10 for the other categories).
- Badges will be available for download on your online Exhibitor Area from the September 17th if all payments have been done. To order additional badges, go to your Exhibitor Area in “my store” section.
- Every person working on the stand (service providers, hostesses...) must be always wearing a service badge in order to access the Exhibition Park.

ASSEMBLY/DISMANTLING BADGES

Register your service providers in your Exhibitor Area so that they can generate their assembly and dismantling badge.

The assembly/dismantling badge grants access to the Exhibition Centre during the assembly and dismantling periods in accordance with the timetables that feature on the badge.

Badges are not valid during the exhibition opening period which runs from 17 to 21 October 2026.

VISITORS INVITATION

You have a quota of visitor invitations included in your Business Pack. It is a unique invitation code corresponding to 40 visitor entries (digital format). Additional invitation packages can be ordered in your exhibitor area.

The visitor badge allows to access the SIAL during public opening time from 17 to 21 October 2026. It is valid every day of the show.

The visitor badge is not valid during the assembling and dismantling period.

USEFUL INFORMATION

USEFUL CONTACTS

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FOR FURTHER INFORMATION, CONTACT HOTLINE: +33 (0)1 40 68 23 00

Monday to Friday, 9.00 am – 6.00 pm

Remember to specify the following delivery address to your carriers and delivery people:

SIAL PARIS 2026

Hall (number) Stand (letter + number) – Name of your company

Contact at the stand (with mobile phone number)

Paris Nord Villepinte Exhibition Centre

ZAC Paris Nord 2

93420 Villepinte – France

Accommodations	B-NETWORK	Tel.: + 33 (0)1 58 16 20 10 E-mail: clients.paris@bnetwork.com Website: www.sial.b-network.com
Architecture & decoration Layout control	DECOPLUS	Elisabeth TOUGARD Tel: +33 (0)9 67 78 93 85 E-mail: sialarchi@free.fr
Audiovisual, video Sound system	NOVELTY	Emilie LECOQ Tel.: +33 (0)1 76 91 91 15 Mobile: +33 (0)7 60 50 50 07 E-mail: exposants@novelty.fr Website: https://www.novelty.fr
Catering on stand External suppliers' declaration	VIPARIS	Myriam MOTTIN Tel.: +33 (0)1 40 68 14 46 E-mail: myriam.mottin@viparis.com
Catering on stand	MAISON POIRIER	Tara COLSY Tel: +33 (0)1 39 13 42 42 E-mail: tcolsy@poirier-restauration.fr Website: www.poirier.fr
Decorators Stand fitters	GALIS	Pauline TEYSSEDE Tel: +33 (0)1 64 11 34 34 E-mail: noemie.paquet@galis.fr Website: www.galis.fr
Fire Prevention	AFS CONSEILS & SECURITE	Alain FRANCONI Tel: + 33(0)6 70 61 95 11 E-mail: afs@afsconseils.fr
French customs	INFO DOUANES SERVICE	From France:08 11 20 44 44 (0.06 €/mn) From abroad: + 33 (0)1 72 40 78 50 Website: www.douane.gouv.fr/
Hanging Hoverhead power supply Trusses & lights	VERSANT EVENEMENTS	Tel: +33 (0)1 48 63 32 51 E-mail: contact@versantevenement.com Site web: www.versantevenement.com

USEFUL CONTACTS

USEFUL CONTACTS (CONT.)

Hostesses	MAHOLA	Emmanuelle LEBRETON Tel: +33 (0) 1 70 38 28 20 E-mail: commercial@mahola-hotesses.fr Website: www.mahola-hotesses.fr
HPS coordinator	D.O.T.	Tel: +33(0)1 46 05 17 85 E-mail: sps@d-o-t.fr
Inspection office (BC)	SOCOTEC	Patrick PEREIRA Tel: +33 (0)1 45 18 21 90 Tel: +33 (0)6 08 12 08 21 E-mail: patrick.pereira@socotec.com
Meeting rooms	VIPARIS	Order form on VIPARISstore website
Plant rental	LES JARDINS DE GALLY	Sylvie LAGNIEL Tel.: +33 (0)1 39 63 48 33 E-mail: location@gally.com Website: https://commande.lesjardinsdegally-evenements.com/
Rental refrigerated furniture	LOWE RENTAL LTD	Patricia DIAZ Tel.: +44 (0) 2892 794321 Email: patricia.diaz@lowerental.com Website: www.lowe-europe.com For Online order: exhibitions.lowerental.com/customer/account/login
Rental refrigerated furniture Cooking equipment Coffee machine	GDM GRAIN DE MALICE	Ladja KERROUCHE Tel.: +33 (0)1 43 08 60 87 Email: adv@graindemalice.net Website: https://www.graindemalice.net Download the order form
Stand Security	GPS	Emmanuel GUEDES Tel.: +33 (0)6 68 51 40 24 E-mail: eguedes@gps-securite.fr Website: https://www.gps-securite.com
	STAND'UP	Allan ZEIGER Tel.: +33 (0)1 47 35 71 01 Mobile: +33 (0)7 87 65 02 01 E-mail: commercial@ga-standup.fr Website: https://www.ga-standup.f
Veterinary services	DIRECTION DEPARTEMENTALE DES SERVICES VETERINAIRES DE SEINE ST DENIS	Poste d'Inspection Frontalier Rue du Pélican – Zone de Frêt 1 –BP 10111 95701 Roissy Charles de Gaulle Cedex – France E-mail: pif-aeroport.ddsv93@agriculture.gouv.fr

USEFUL CONTACTS

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USEFUL CONTACTS (CONT. AND END)

Carriers & movers Freight Forwarder Materiel handler Storage of empty packaging	CLAMAGERAN EXPOSITIONS	Parc des Expositions de Paris-Nord Villepinte BP 64137 95976 Roissy CDG Cedex – France Laurent PATARD Tel.: +33 (0)1 48 63 33 34 / +33 (0)6 20 83 78 03 Email: l.patard@clamageran.fr Website: www.clamageran-exposition.fr
	DB SCHENKER	Parc des Expositions de Villepinte ZI PARIS NORD II - BP 14216 Bât M2 93420 Villepinte - France Nathalie GOSSELIN Tel.: +33 (0)6 81 32 46 70 Email: nathalie.gosselin@dbschenker.com Website: www.dbschenker.com
	EXPO SERVICE INTERNATIONAL (ESI)	ZAC de la Butte aux Bergers 12 avenue du Noyer à la Malice 95380 Louvres - France Emilie NABAIS Tel.: +33 (0)6 75 04 35 57 Email: emilie.nabais@group-esi.com Website: www.group-esi.com
	WEL GROUP	2, Rue Copernic 77290 Compans – France Jonathan REJAUD Tel.: + 33 (0)7 82 85 28 29 Email: jonathan.rejaud@wel.fr Website: www.welgroup.fr
	WSL LOGISTICS	Rue Bertrand Balguerie - Zone de Bordeaux Fret 33521 Bruges Cedex - France Olga LANCEMOT Tel.: +33 (0)6 76 34 23 79 Email: olancemot@wslogistics.fr Website: https://www.balguerie.com

USEFUL INFORMATION

EXHIBITORS TIMETABLES

ASSEMBLY / OPENING / DISMANTLING

WORKING HOURS, SET UP, DISMANTLING, POWER SUPPLY

Period	Dates	Exhibitor's schedule	Power supply	Public opening
SET UP	Monday 12 October	7.30 am – 7.30 pm		
	Tuesday 13 October	7.30 am – 7.30 pm		
	Wednesday 14 October	7.30 am – 7.30 pm	2.00 pm – 7.30 pm	
	Thursday 15 October	7.30 am – 10.00 pm	7.30 am – 10.00 pm	
	Friday 16 October	7.30 am – 10.00 pm	7.30 am – 10.00 pm	
OPENING	Saturday 17 October	8.00 am – 8.00 pm	8.00 am – 8.00 pm	10.00 am – 6.30 pm
	Sunday 18 October	9.00 am – 8.00 pm	9.00 am – 8.00 pm	10.00 am – 6.30 pm
	Monday 19 October	9.00 am – 8.00 pm	9.00 am – 8.00 pm	10.00 am – 6.30 pm
	Tuesday 20 October	9.00 am – 8.00 pm	9.00 am – 8.00 pm	10.00 am – 6.30 pm
	Wednesday 21 October	9.00 am – 5.00 pm	9.00 am – 5.00 pm	10.00 am – 5.00 pm
DISMANTLING	Thursday 22 October	5.00 pm – midnight	5.00 pm – 7.30 pm	
	Thursday 22 October	7.30 am – 7.30 pm		
	Friday 23 October	7.30 am – 7.30 pm ⁽¹⁾		
	Saturday 24 October	7.30 am – 2.00 pm		

(1) Hall 8: End of dismantling Friday 23 October – 2.00 pm

If you wish to install your stand before the dates above-mentioned, please send your request to DECOPLUS **before 23/09/2026** (Email: sialarchi@free.fr). **After this date, the amounts will be increased by 20,00%**

Important:

We inform you that these derogations are chargeable according to the price below:

Surface area between 24.00 to 299.00 sq.m: 400.00 €/day.

Surface area between 300.00 to 699.00 sq.m: 650.00 €/day.

Surface area > 700.00 sq.m: 850.00 €/day.

Warning: prices apply to the stand/exhibitor (no surface area accumulation).

DELIVERY TIMETABLE DURING THE EXHIBITION

- Deliveries during the opening period must be made between 8.00 am and 9.30 am and will be made to a centralized area in the park.

FITTED STAND TIMETABLES

- Fitted stand delivery will be made on **Thursday 15th October from 9.00 am.**
- During the dismantling, storage and furniture should be emptied on **Wednesday 21st October between 5.00 pm and 8.00 pm.**



USEFUL INFORMATION

EXHIBITION OPENING HOURS

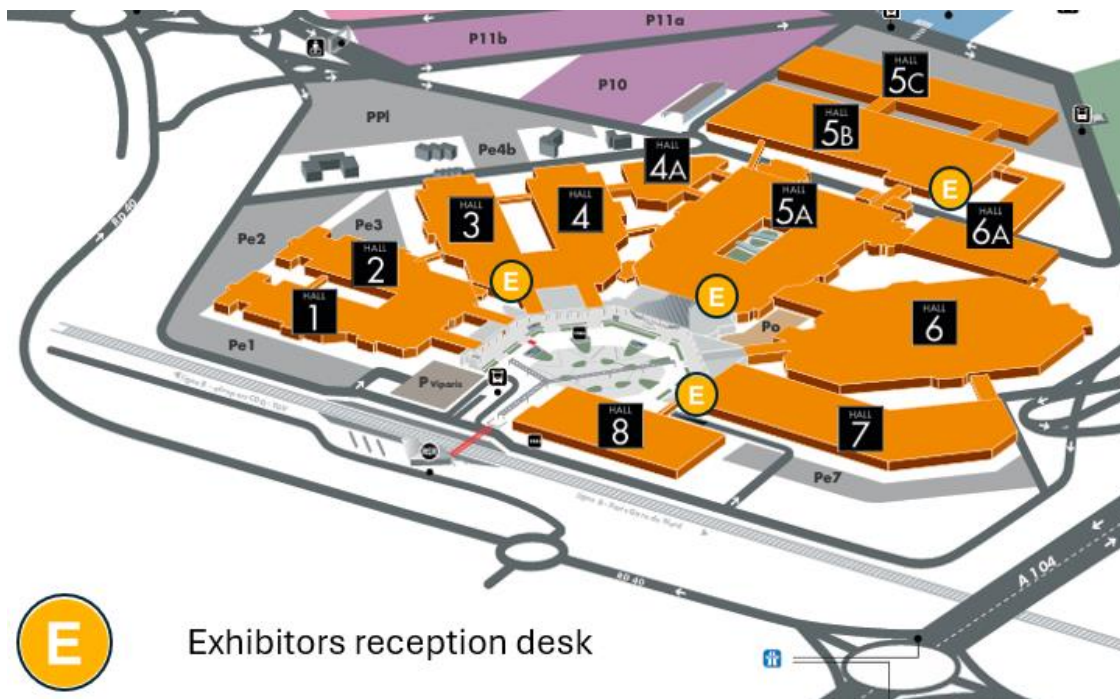
EXHIBITORS RECEPTION DESKS

EXHIBITION OPENING HOURS

Saturday 17 October 2026	10:00 am – 6:30 pm
Sunday 18 October 2026	10:00 am – 6:30 pm
Monday 19 October 2026	10:00 am – 6:30 pm
Tuesday 20 October 2026	10:00 am – 6:30 pm
Wednesday 21 October 2026	10:00 am – 5:00 pm

THE EXHIBITOR'S RECEPTION DESKS ON SITE

- Exhibitors Reception Desks will be in the **Halls 3, 5a, 5b and 7.**



USEFUL INFORMATION

HEALTH AND SAFETY

FIND OUT MORE VIA YOUR EXHIBITOR AREA

- To read the Health & Safety regulations, check the 'Regulations and Formalities' section
- Fill in your Health & Safety certificate directly online in the 'My Forms' section

HEALTH AND SAFETY GUIDELINES

IHSPP: Individual Health & Safety Protection Plan.

To enjoy access to the exhibition Halls, all individuals must be fitted with an access pass for the SIAL Paris (Exhibitor pass, Assembly/Dismantling pass) and must wear safety equipment, including safety footwear.

Failure to do so shall result in access to the Exhibition Halls being refused.

IMPORTANT

The Health & Safety guidelines must be shared with all your sub-contractors.
They are available in your Exhibitor Area.

USEFUL INFORMATION

CLEANING

VACATING THE STAND

1/3

IMPORTANT AND MANDATORY

MANDATORY: you must order waste processing, please visit the “store” section of your Exhibitor Area.

REMINDER: you must fill in the “stand layout” file and address it to the DECOPLUS company, before **July 31st, 2026**.

HALLS & STANDS CLEANING

- Halls, stands and aisles will be cleaned every morning before opening or every evening after the show has been closed to visitors and Exhibitors.
- Daily cleaning is included in your stand hire (excluding glass cabinets, partitions and washing).
- Thorough cleaning of your stand and glass cabinets is essential to display your products to their best advantage to customers. The SIAL Paris guarantees the quality of this service.
- Cleaning is prohibited during the show opening hours, as is placing waste and rubbish in the aisles in the mornings after 9.00 am.

PLEASE NOTE:

If you have booked a bare stand, you have automatically booked a daily cleaning service for your stand (excluding glass cabinets, partitions and washing).

If you have booked a fitted stand, daily cleaning of your stand is included (with final preparation cleaning of partitions and glass cabinets the day before opening).

SERVICES INCLUDED IN THE DAILY CLEANING OF YOUR STAND

Daily cleaning with vacuuming includes vacuuming the floor including on upper levels, emptying of ashtrays and wastepaper bins, wiping furniture and furnishing objects within reach, collecting and removing production waste.

Excluded from this service are the cleaning of partitions and signs, cleaning exhibited machines and materials, cleaning glass and display cabinets, the provision of skips, the removal of carpets and glue at the end of the exhibition (unless your carpet was ordered from the SIAL Paris).

USEFUL INFORMATION

CLEANING VACATING THE STAND

2/3

DURING ASSEMBLY AND DISMANTLING

- Show cleaning service providers are on hand at the Exhibitor desks areas located Halls 3, 5a, 5b and 7 to provide you with an estimate for supplying a skip for your materials and waste/rubbish.
- All stands, materials, merchandise and waste of any kind (adhesives, carpeting, etc.) must be removed.
- The exhibitor undertakes to remove and process their waste in compliance with the regulations in force.
- **You must fill in the Bare form before July 31st, 2026, and provide the proof of the removal of your waste before September 4th, 2026. Without this proof, you will receive an automatic invoice of €80.00 excl. VAT/sq.m.**
- Once the dismantling deadline has passed, the SIAL Paris may take any measures it deems useful to remove the materials and waste that remain on the stand site at the exhibitor's expense, risk and peril, as well as measures useful to destroying structures and décor of any kind which the exhibitor may have failed to dismantle.
- **During dismantling, in order to avoid any disputes, remember to have your “inventory exit form” validated at the Exhibitor welcome desks**

Tip: If you call upon the services of a decorator/designer for your stand, make sure that the quote you agree upon includes waste removal.

OPTIONAL SERVICES

Final preparation cleaning the day before opening.

This service includes the removal of empty packaging and waste, the cleaning of partitions, glass cabinets and provision of bin liners.

Order your supplementary services in the “Store” section of your exhibitor area.

USEFUL INFORMATION

CLEANING

VACATING THE STAND

3/3

YOUR COMMITMENT REGARDING WASTE PROCESSING AND DISCHARGE

Your questions	Our answers
I have paid to have my assembly / dismantling rubbish removed. How is the waste pick-up organized?	Cleaning teams will pass through the stands at regular intervals and will remove any rubbish during the official assembly / dismantling times.
I have not paid to have my rubbish removed – I have signed a sworn statement whereby I undertake to pick up and remove my rubbish during the assembly / dismantling period.	This sworn statement must be sent BEFORE September 4th, 2026.
If I do not pay to have my rubbish taken away or if I do not return my sworn rubbish management statement before September 4 th , 2026, what happens?	I will receive automatic billing <i>Stand from 24.00 to 49.99 sq.m: €500.00 excl. VAT</i> <i>Stand from 50.00 to 119.99 sq.m: €1,000.00 excl. VAT</i> <i>Stand from 120.00 to 199.99 sq.m: €1,500.00 excl. VAT</i> <i>Stand from 200.00 m² to 499.99 sq.m: €2,500.00 excl. VAT</i> <i>Stand > or = at 500.00 sq.m: €5,000.00 excl. VAT</i>
If I fail to pick up and remove my rubbish during the assembly/dismantling period although I have signed a sworn statement, what happens?	You will automatically receive an invoice, of: Fixed penalty: € 2,500.00 excl. VAT + 80.00 € excl. VAT/sq.m
What type of rubbish are we talking about?	All rubbish generated by your stand when it is assembled / dismantled (carpet, partitions, etc.) and while the exhibition is running (product packaging boxes, samples, brochures, etc.).
Do I need to conduct an inventory upon exit?	Yes, it is mandatory and must be done when the decorator leaves and in the presence of the organizer. If the contradictory inventory of fixtures is not carried out, an automatic invoice of €80.00 excl. VAT/sq.m + a fixed penalty: €2,500.00 excl. VAT will be sent to the exhibitor.

USEFUL INFORMATION

CATERING FOR EXHIBITORS

SET AND PROVISIONAL CATERING

The SIAL Paris makes restaurants available to you and your clients in the exhibition Halls. Bars are also available.

A list of the restaurants and bars open during the assembly and dismantling periods will be available on the show's website.

RECEPTIONS AND COCKTAIL RECEPTIONS

The concessionaire is at your service to organise receptions: meals, buffets, cocktails.

All caterers are authorised to provide their services in the exhibition centre upon notifying VIPARIS and finalising a temporary intervention contract.

For further details, contact:

External caterer declaration

VIPARIS

Concession department

Myriam MOTTIN

Tel.: +33 (0)1 40 68 14 46

E-mail: myriam.mottin@viparis.com

Caterer/ Stand delivery

MAISON POIRIER

Tara COLSY

Tel.: +33 (0)1 39 13 42 42

E-mail: tara@poirier.fr

Website: www.poirier.fr

USEFUL INFORMATION

MEETING/CONFERENCE ROOMS

BOOK YOUR MEETING ROOMS ONLINE

Conference/meeting rooms are available for rent during the exhibition period.

If you would like to receive a room rental proposal, please log on to the VIPARIS store booking platform (link by clicking on the logo below).



USEFUL INFORMATION

HALL MONITORING & STAND SECURITY

FIND OUT MORE VIA YOUR EXHIBITOR AREA

To order a security service, check the list of suppliers in the "**Logistics**" section, in your Exhibitor Area.

HALL MONITORING

General surveillance of the show is the responsibility of the organiser and is carried out in the very best conditions, yet this is an obligation of means and not of results.

The show's security company is aware of an increase in thefts and will ensure increased surveillance in the common areas.

Car parks are not monitored; objects of value inside vehicles must not be left out to ensure they do not attract interest.

STAND SURVEILLANCE

Exhibitors who choose to use special surveillance for their stands are asked to inform the organiser of this fact by providing a list of the people who will be intervening on the stand as well as the name and contact details of the chosen surveillance company.

Exhibitors are responsible for their own stands and must take all necessary precautions to ensure their equipment is protected and removed in the evening upon closing if no surveillance has been put in place.

Imported goods must be cleared by the Customs Service before being placed on the Exhibitor's stand.

Please note: Stand stockrooms are not secure premises.

THEFT PREVENTION

Due to an increase in theft noted during the assembly, opening and dismantling periods, some basic rules must be applied by the exhibitor:

- Avoid leaving your invitation card on visible furniture, keep them into a lockable unit,
- Do not leave your personal belongings out (wallets, handbags, bags, etc.),
- Do not leave mobile phones unattended,
- In the evening, tidy away any valuable items (computers, laptops, tablets) in a lockable unit or take them home with you,
- During the assembly and dismantling periods, one person must continuously be present at the stand.

This person serves as your only guarantee against theft.

FITTINGS

- Bare surface
- Prep steps for your fitted stand
- Essential + Stand
- Design Stand
- Premium Stand
- Platinum Stand
- Pavillion

FITTINGS

BARE SURFACE

1/3

YOU HAVE RESERVED A BARE SURFACE

Minimum surface area >24.00 sq.m

Equipment included in your surface area hire:

- Demarcation of your surface area on the floor, **without partition wall**.
- A sign on the floor with your stand number.
- Daily cleaning of your stand including: Bins emptied, floor vacuumed, counters and furniture wiped down.

Not included: Removal of protective plastic cover from carpet, set-up the night before opening, cleaning exhibited machines/items, bins. Removal of spent fluids is mandatory.

REMINDER: you must fill in the “stand layout” file and address it to the DECOPLUS company, **before July 31st, 2026**.

STAND LAYOUT PREP STEPS, BARE SURFACE

> 1st step: checking your plan

Your stand's decoration and design plan must be submitted for approval by the show's Architecture & Decoration department **before July 31st, 2026**, to:

DECOPLUS

Email: sialarchi@free.fr

Tel.: +33 (0)9 67 78 93 85

For information on the details to be supplied, check the **Architecture & Decoration Regulations** [in the regulations chapter of this guide](#).

> 2nd step: order any technical services (electric connections, phone lines, etc.)

Find all available services in your Exhibitor Area, under “**My Store**”.

> 3rd step: your stand at the fair

Please check the assembly schedule. [Click here](#).

FITTINGS

BARE SURFACE

2/3

MANDATORY: HEALTH & SAFETY NOTICE

(IHSP: Individual Health and Safety Protection Plan).

The Individual Health and Safety Protection Notice should be completed by Exhibitors and can be found in your Exhibitor Area under “My Forms”.

The Notice must be distributed to all suppliers and sub-contractors.

You must be wearing a SIAL Paris access badge (Exhibitor/Service Provider Badge) as well as proper safety equipment (safety boots, helmet, etc.) to enter the hall.

Failure to meet these conditions will result in you being refused entry to the hall.

The HSP must be validated before receiving authorization to enter the hall.

ADDITIONAL SERVICES

SIAL Paris provides a full range of services to improve the organization of your stand and to optimise your presence at the fair. Details can be found in your Exhibitor Area, under “My Store”.

HANGINGS AND OVERHEAD POWER SUPPLIES, TRUSSES AND LIGHTS

SIAL Paris is available to support you along with its partner **VERSANT EVENEMENT** which offers a total service package for setting up your presentation space. Its varied stock of display structures will meet all your requirements. From the biggest of spaces to the most elaborate, VERSANT can help you at every stage of your project, from advice to engineering plans, your choice of structures, lighting and more.

VERSANT EVENEMENT:

Tel.: + 33 (0)1 48 63 32 51

E-mail: contact@versantevenement.com

Website: www.versantevenement.com

FITTINGS

BARE SURFACE

3/3

ADDITIONAL SERVICES TO BE ORDERED BEFORE THE STAND IS FITTED:

- Additional fittings (carpet, technical floor, storage room, partitions, lighting, etc.)
- Furniture, refrigerated furniture, Coffee machine
- Floral decoration
- Video/Audio material, office equipment

Be sure to order in advance as stock is limited once fitting has begun.

OTHERS ADDITIONAL SERVICES

Stand security, hostesses, caterer, handler... in your Exhibitor Area, section **“Logistics”**

CLEANING/WASTE REMOVAL**During fitting and dismantling:**

SIAL Paris is available and more than happy to provide you with an estimate for disposing of your equipment and wastes. We are at your disposal at the Exhibitors Desks.

To order clean-up skips, see your Exhibitor Area, **“My Store”**.

IMPORTANT

All stands, equipment, merchandise and waste (stickers, carpet, etc.) must here absolutely be removed before the end of dismantling.

If you do not make use of the services provided by the organizer, then you are responsible for removing and disposing of all products, in line with current legislation.

Once the dismantling deadlines have passed, the Organizer may, at the cost and liability of the Exhibitor, take any measures deemed useful to dispose of the remaining equipment and waste on the pitch, as well as the destruction of structures and decoration of any kind that have not been dismantled.

Recommendation

If you outsource decorator services, be sure that your quote includes “fitting”, “dismantling”, and waste removal, and add them if they are not featured on the quote.

A written proof will be required to insure off waste processing during assembly and dismantling periods.

A contradictory inventory of fixtures will be demanded during dismantling at the departure of the decorator. If the contradictory inventory of fixtures is not carried out, an automatic invoice of €80.00 excl. VAT/sq.m + a fixed penalty: €2,500.00 excl. VAT will be sent to the exhibitor

FITTINGS

PREP STEPS FOR YOUR FITTED STAND

STAND LAYOUT PREP STEPS FOR YOUR FITTED STAND

> 1st step: equipment approval included in your stand

A SIAL Paris Fitted Stand advisor will contact you by email for your approval about your choice of colour scheme, the positioning of your storage and sign, your choice of furniture, and the various services included with your stand.

> 2nd step: ordering add-on technical facilities and services

The SIAL fitted stand advisor will confirm all additional services required to organize your stand, with a catalogue of options.

Additional services to be ordered before stand is fitted: Additional furnishings, refrigeration, flowers, Audio-visual equipment, office equipment, etc.

Be sure to order in advance as stock is limited once fitting has begun.

If you book additional services, they must be ordered as soon as possible and certainly before the fair, to guarantee the best possible variety of ranges, colour schemes, sizes, and delivery dates.

On site, ordered services will be provided while stocks last.

- For security stand providers, hostesses, caterers, etc. consult the list of suppliers: [Click here](#).

> 3rd step: Health and Safety

The Health and Safety Notice must be completed on your Exhibitor Area under "Forms".

> 4th step: delivery of your stand on Thursday 15 October 2026 at 9.00 am

For all stands with fresh products, remember to order a permanent 24h electricity supply, not included as standard.

FITTINGS

ESSENTIAL + STAND

Stand occupancy start date: Thursday 15 October – 9.00 am



Pictures for illustration purposes only

	16,00 to 24,00 sq.m	More than 24,00 sq.m
Navy blue carpet covered with a protective film during assembly and removal before opening	✓	✓
Wooden partitions 2.50 m high covered with grey brushed cotton (50 cm setback / aisles)	✓	✓
Lighting track of 3 grey or white LED spotlight (1 spotlight per 3.00 sq.m)	✓	✓
Storage unit in wooden partitions covered with grey brushed cotton with white painted wooden door lockable delivered empty of any fittings	1,00 sq.m	2,00 sq.m
Electricity: 1 intermittent 3 kWh box (placed in the storage unit with one triple socket)	✓	✓
Drop paper "flag sign" (W495 x H450) with exhibitor name and booth number (1 sign per aisle)	✓	✓
Furniture	Table	1
	Chair	3
	Reception desk	1
	Bat stool	1
Stand refurbishment the day before opening: removal of protective film, vacuuming of carpets and cleaning of furniture. Daily cleaning	✓	✓

FITTINGS

DESIGN STAND

AN EXCLUSIVE STAND DESIGNED BY MARCELLO JOULIA

Stand occupancy start date: Thursday 15 October – 9.00 am



Pictures for illustration purposes only

	16,00 à 24,00 sq.m	24,00 to 36,00 sq.m
Recycled and recyclable tile carpet 2 colours to choose from grey or bordeau red)	✓	✓
White panels partition 2.70 m high, anodised aluminium partition head (1.00 m setback / aisles)	✓	✓
Lighting grey metal wall light (1 spot LED per 3.00 sq.m)	✓	✓
Storage unit with lockable door including shelf and hook unit	1,00 sq.m	2,00 sq.m
Digital sign (15') with name of the exhibitor and booth number located at the head of the partition	✓	✓
Digital signage (32') on the back wall	✓	✓
Electricity: 1 intermittent 3 kWh box (placed in the storage unit with a triple socket) + 1 power socket per side	✓	✓
Furniture: 1 table, 3 chairs, 1 lockable reception desk, 1 bar stool	✓	✓
Stand refurbishment the day before opening: removal of protective film, vacuuming of carpets and cleaning of furniture. Daily cleaning	✓	✓

FITTINGS

PREMIUM STAND

Stand occupancy start date: Thursday 15 October – 9.00 am



Pictures for illustration purposes only

	16,00 à 24,00 sq.m	More than 24,00 sq.m
M1 needle-punched carpet and 50 cm wide carpet footprint, covered with a protective film during assembly and removal before opening. Colours according to the harmony chosen.	✓	✓
Wooden partitions , height 2.50 m, 140 g/m ² brushed cotton cladding, dark grey colour (50 cm setback / aisles)	✓	✓
Lighting : track of 3 grey or white LED spotlights (1 spotlight per 3.00 sq.m)	✓	✓
Storage unit covered with identical brushed cotton, partitions with lockable wooden door delivered with 2 shelves + 1 coat hook (inside the storage unit not covered with brushed cotton)	2,00 sq.m	3,00 sq.m
Sign : forex panels (background following harmony) W 500 x H 2200 with logo or name of the exhibitor (400 x 400) and stand number (1 sign per aisle)	✓	✓
Suspended Sign : R/V identical W 1400 x H 1100 - Suspended by Halyard at 5.00 m high	✓	✓
Electricity : 1 intermittent 3 kWh box placed in the storage unit with a triple socket	✓	✓
Furniture : 1 white lockable reception desk	✓	✓
Coffee machine (with 300 coffee servings)	✓	✓
Fitting/decoration credit (to be chosen from the installer's catalogue)	850,00 € excl. VAT	1 100,00 € excl. VAT
Stand refurbishment the day before opening : removal of protective film, vacuuming of carpets and cleaning of furniture. Daily cleaning	✓	✓

FITTINGS

PLATINIUM STAND

Stand occupancy start date: Thursday 15 October – 9.00 am



Pictures for illustration purposes only

	16,00 à 24,00 sq.m	More than 24,00 sq.m
M1 needle-punched carpet in a choice of 3 colours (grey, navy blue, beige) covered with a protective film during assembly and removal before opening	✓	✓
2.50 m high "eCOVER" type partitions with aluminium frame Front cladding in backlit printed fabric White back panel cladding (50 cm setback / aisles)	✓	✓
Lighting: backlighting of light boxes	✓	✓
Corner storage unit with lockable door fitted with 1 coat hook and 1 shelf	1,00 sq.m	1,00 sq.m
Sign with name of the exhibitor and booth number at the head of the partition (1 sign per aisle)	✓	✓
Electricity: 1 intermittent 3 kWh box placed in the storage unit with a triplet socket	✓	✓
Furniture	Table	1
	Chair	3
Stand refurbishment the day before opening: removal of protective film, vacuuming of carpets and cleaning of furniture. Daily cleaning	✓	✓

FITTINGS

PAVILION STAND



Pictures for illustration purposes only

SHARED AREA
Carpet: indentation of the surrounding carpet and full carpet, covered with a protective film during assembly and removal before opening
Wooden partitions 2.50 m high 140 g/m ² brushed cotton upholstery (50 cm setback / aisles)
Black-painted solid wood semi-detached screens
Shared storage unit topped by a 4-sided illuminated signage tower
PER EXHIBITOR STAND
Furniture: 1 white reception desk with logo + 1 bar stool 1 table and 3 chairs
Black wooden shelves hung on partitions
Visuals: 1 visual signage against the walls (file to be provided) 1 R°/V° flag sign
Lighting: 1 track of 2 LED spotlights

The number of exhibitors included depends on the area purchased. Beyond the limit on the number of exhibitors, fittings, orders not included will be invoiced on quote by our partner according to demand

Pavilion Surface	Number of exhibitors included
36,00 à 47,00 sq.m	3
48,00 à 59,00 sq.m	4
60,00 à 69 sq.m	5
70,00 à 79,00 sq.m	6
80,00 à 89,00 sq.m	7
90,00 à 99,00 sq.m	8
100,00 à 109,00 sq.m	9
110,00 à 119,00 sq.m	10

EXHIBITORS GUIDE

REGULATIONS & FORMALITIES

REGULATIONS

- Disabled access at the show
- Architecture & decoration rules
- Fire & panic risks prevention regulations

READ OTHER REGULATIONS IN YOUR EXHIBITOR AREA

- *Standard terms and conditions of exhibition floor space letting and stand equipment*
- *General rules and regulations governing exhibitions*
- *Tenant risk/property damage insurance policy*
- *General terms and conditions of sale for communication tools*

FORMALITIES

- Customs
- Exhibitor safety instructions
- Using foreign service providers
- Refund of French VAT (TVA)

REGULATIONS

DISABLED ACCESS AT THE SHOW**PREAMBULE**

The order of 1st August 2006 lays out the conditions for application of articles R 111-19 to R 111-9-3 and R 111-19-6 of the Building and Habitation Code concerning the access of handicapped people in establishments for public use and installations open to the public during their construction or creation.

Generally, the Halls, exhibition Halls, and installations in exhibition centres meet the requirements of this order: accessibility, toilets, car parking, etc.

Furthermore, regarding installations open to the public during their creation, it is necessary to allow handicapped people access to stands, conference or meeting rooms, grandstands, or catering areas.

In the shows organised by COMEXPOSIUM, the Security Manager is responsible for ordering any measures required and carrying out inspections at shows.

The general and specific measures applicable to installations created at trade shows and exhibitions are given hereafter:

ACCESS TO SINGLE-LEVEL STANDS

Each stand, area open to the public, fitted with a floor higher than 2 cm must be accessible to People of Reduced Mobility (PRM). One or several ramps, of a minimum width of 90 cm, will facilitate this access. Slopes will respect the following percentages:

- 4% slope without limit to the length of the passageway
- 5% slope on a length of less than 10 m
- 8% slope on a length of less than 2 m
- 10% slope on a length of less than 0.5 m

Clearance of a radius of 1.5 m will be left free for manoeuvring at each end of the ramp.

PATHWAYS

- Width of 1.4 m minimum.

ACCESS TO STANDS ON UPPER FLOORS

1) When the numbers of public hosted on the upper floor does not exceed 50 people, the services:

- on the upper floor must be equivalent to the ground floor.
- If this is not the case, and/or if the numbers of the public hosted on the upper floor exceeds 50 people, the upper floor will be accessible via a lift in compliance with the standard NF EN 81-70. This installation must be verified by an organisation approved by the Ministry of the Interior before its use.

2) Respect the provisions of article 7.1 of the order, regarding staircases.

Width of 1.20 m between handrails.

- Two continuous handrails, extended at the top and the bottom of the staircase, horizontally, returning on a partition or extended by the length of the tread of a step.
- A maximum step height of 16 cm and a minimum tread of 28 cm – step edges in contrasting colours.
- 0.5 m width tactile foot strip at the top of the stairs.
- Respect the staircase design good practice: $60 \text{ cm} < 2 H + T < 64 \text{ cm}$ (H = step height, T = step tread).
- Handrails and safety rails must respect the standards NF P 01-12 and NF P 01-013.

FITTING OF ROOMS OR AREAS RECEIVING SEATED MEMBERS OF THE PUBLIC (CONFERENCES, STANDS, GRANDSTAND, ETC.)

Areas reserved for wheelchair users will be provided.

These areas must be located outside of alleyways and corridors and close to exits. The number will be calculated enabling two places for the first 50 seats and one place per additional 50 seats.

WELCOME AND INFORMATION DESKS

Welcome and information desks must be accessible to people using a wheelchair.

Height 80 cm, a gap of 30 cm depth on a height of 70 cm, enabling space for knees.

REGULATIONS

ARCHITECTURE & DECORATION RULES

1/13

The SIAL 2026 "Architecture Regulations" include a list of presentation and layout standards for stands which has been drawn up to ensure that the exhibition runs smoothly and that people are able to visit in optimum comfort.

These standards include the customary safety rules applicable to trade shows, fairs and exhibitions. All stand layouts and decorations must comply with the "Architecture Regulations".

In all cases, before construction, each proposed stand must be submitted to the SIAL's Architecture Department which is responsible for deciding whether an exhibitor may be granted authorisation to set up a stand at the site. Any proposals for stands which are not in compliance with the regulations will be refused. Furthermore, any stand erected without the permission of the Architecture Department may be dismantled and the costs borne by the exhibitor.

SIAL's Architecture Department
DECOPLUS
8, rue Témar
78100 Saint-Germain-en-Laye - France
Tel.: +33 (0)9 67 78 93 85
E-mail: sialarchi@free.fr

1 IF YOU HAVE A BARE STAND

Stand layout proposals must be emailed to the SIAL's Architecture Department by 31 July 2026.

You must include:

1. A "top view" plan with details of scales, dimensions and locations of setbacks (partition wall + aisles)
2. A "section" drawing with details of scales, dimensions and heights of proposed volumes
3. 3D views

In return, you will receive the layout form that you must fill in, sign and then return to have your application definitively approved

2 IF YOU HAVE A FITTED STAND

If you make any changes or add any features to the stand provided by the organiser, you must send the plans back to us to have them approved, together with the layout form referenced in the "1/if you have a bare stand" paragraph.

IMPORTANT AND MANDATORY

Failure to comply with the architecture rules and / or non-management of the waste resulting from stand assembly and dismantling will incur the following penalties:

Your questions	Our answers
If I erect my stand in a way that is not in compliance with the architecture rules, what happens?	<p>Mandatory: you must have your stand layout approved by the SIAL's Architecture Department before 31 July.</p> <p>NOTE: Any layouts that differ from the one approved by the architecture department beforehand that are not in compliance with the rules at the time of assembly will incur penalties.</p> <p>In the event of non-compliance, a penalty invoice will be issued for € 350.00 excl. VAT/sqm.</p>
I have paid to have my assembly / dismantling rubbish removed. How is the waste pick-up organised?	Cleaning teams will pass through the stands at regular intervals and will remove any rubbish during the official assembly / dismantling times.
I have not paid to have my rubbish removed – I have signed a sworn statement whereby I undertake to pick up and remove my rubbish during the assembly / dismantling period.	This sworn statement should be sent for final approval
If I do not pay to have my rubbish taken away or if I do not return my sworn rubbish management statement before September 4, what happens?	<p>I will receive an automatic invoice for:</p> <ul style="list-style-type: none"> - Stand from 24.00 to 49.99 sqm: € 500.00 excluding VAT - Stand from 50.00 to 119.99 sqm: € 1 000.00 excluding VAT - Stand from 120.00 to 199.99 sqm: € 1 500.00 excluding VAT - Stand from 200.00 to 499.99 sqm: € 2 500.00 excluding VAT - Stand > or = 500.00 sqm: € 5 000.00 excluding VAT
If I fail to pick up and remove my rubbish during the assembly / dismantling period although I have signed a sworn statement, what happens?	<p>You will automatically receive an invoice, based on your stand's surface area:</p> <ul style="list-style-type: none"> - Fixed penalty: € 2 500.00 excl. VAT - € 80.00 excl. VAT/sqm of stand
What type of rubbish are we talking about?	All rubbish generated by your stand when it is assembled / dismantled (carpet, partitions, etc.) and while the exhibition is running (product packaging boxes, samples, brochures, etc.).
Do I need to conduct an inventory upon exit?	<p>Yes, this is mandatory and should be carried out once the decorator has left and in the presence of the organiser. If a contradictory inventory is not conducted, an automatic invoice will be sent based on the stand's surface area</p> <ul style="list-style-type: none"> - Fixed penalty: € 2 500.00 excl. VAT - € 80.00 excl. VAT/sqm of stand
Who signs the standard layout proposal?	The exhibitor or the decorator.

CONTENTS**TECHNICAL SPECIFICATIONS****HALL SPECIFICATIONS**

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- 3/ Floors, walls and pillars in the Halls
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- 5/ Fire points (hoses)
- 6/ Fluid distribution conduits
- 7/ Damage
- 8/ Aisles
- 9/ Suspended items
- 10/ Vehicles under halls

STAND DESIGN REGULATIONS**HEIGHT OF STANDS, CLEARANCE LIMITS AND OPENINGS ONTO AISLES**

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- 12/ Openings onto aisles
- 13/ Clearance limits
- 14/ Re-used stands

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- 16/ Anchored balloons
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- 23/ Surface area
- 24/ Weight limits
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- 27/ Ceilings

KITCHENS / FOOD SAMPLING

- 28/ Food sampling
- 29/ Cooking on the stands

TECHNICAL SPECIFICATION

HALL SPECIFICATIONS

1. Location of SIAL Paris 2026

SIAL will take place in Halls 1-2-3-4-4B-5A-5B-5C-6-6B-7 and 8 at the Paris-Nord Villepinte Exhibition Centre from 17 to 21 October 2026.

Hall 4B-5C-6B is provisional please refer to their specific regulation.

2. Access to the Halls

The Halls are all on ground level. Access to the Halls is provided at ground level by numerous side doors. Vehicles are not allowed to enter the Halls. Car parks next to each of the Halls are available to fitters during exhibition set-up and dismantling.

3. Floors, walls and pillars in the Halls

Floors, walls and pillars are either made of concrete or enamelled metal or clad with wood panelling. It is forbidden to drill, cut or otherwise deface these surfaces, nor may they be painted.

Some pillars have technical order and safety casings that must always remain in sight and accessible.

Cladding of the pillars are up to **3,00 m high**, pillars of Halls 7 and 8 are not cladded.

They can be used in their entirety to hang signs or decorative elements. Elements that are fixed with staple should be removed at the end of the show by the exhibitor and staples removed from the cladding. If not, the refurbishment will be at the charge of the exhibitor.

4. Smoke extraction controls and fixed fire points

Smoke extraction controls or fire extinguishers are mounted on the side panelling or on pillars and are indicated on the plans. Fire hoses and extinguishers on certain poles (marked by a triangle) are shown on the schemas. They must be cut away to accommodate these facilities, as shown on the drawings below. The intercoms must always remain accessible. Signs pointing out these facilities must always be visible.

5. Fire points (hoses)

Fire hoses are located on the pillars either in the middle or at the edge of the stand. They must be left completely clear as shown in the Fire Safety Regulation.

6. Fluid distribution conduits

The distribution of fluids in the Halls is provided by a series of conduits. The conduits are enclosed by cast iron plates which cannot be moved. Only the Exhibition Centre operating company is entitled to use these conduits and hatches.

7. Damage

Exhibitors shall be held responsible for any damage which they or their appointed contractors may cause to the building during transport, installation or removal of their equipment.

8. Aisles

Exhibitors must not obstruct aisles with pipes, cables or decorations either at ground level or above ground. However, pipes and cables which meet the requirements of SIAL or the Safety Department may be installed over stand areas if necessary.

9. Suspended items

Items suspended from the framework of the Halls are installed by the Exhibition Centre's Technical Department. For others suspension (suspended after the slings) please take note of the new safety specification in force in the Exhibition Centre of Paris Nord Villepinte in the HANGING & OVERHEAD POWER SUPPLY, TRUSSES AND LIGHTS section in the USEFUL INFORMATIONS category of this guide.

Installations	Total load and height (h)	Inspection body		
		BC	TC**	INST ***
Repetitive rigging points	< 1000 kg and h < 3.50 m			
	< 1000 kg and h < 5.50 m		X	
	> 1000 kg	X		
Non-repetitive rigging points	Regardless of the total load or height	X		

* Inspection office (BC): person or body that is accredited either by the Ministry for the Interior.

** Competent technician (TC): a competent technician is a person with professional experience or certified training in the area of assembly and inspection of dismantlable assemblies.

*** Installer (INST): a person who sets up a stand for the exhibitor or the exhibitor him- or herself.

10. Vehicles under halls

Motor vehicles and trailers used for stands welcoming the public are prohibited in the halls.



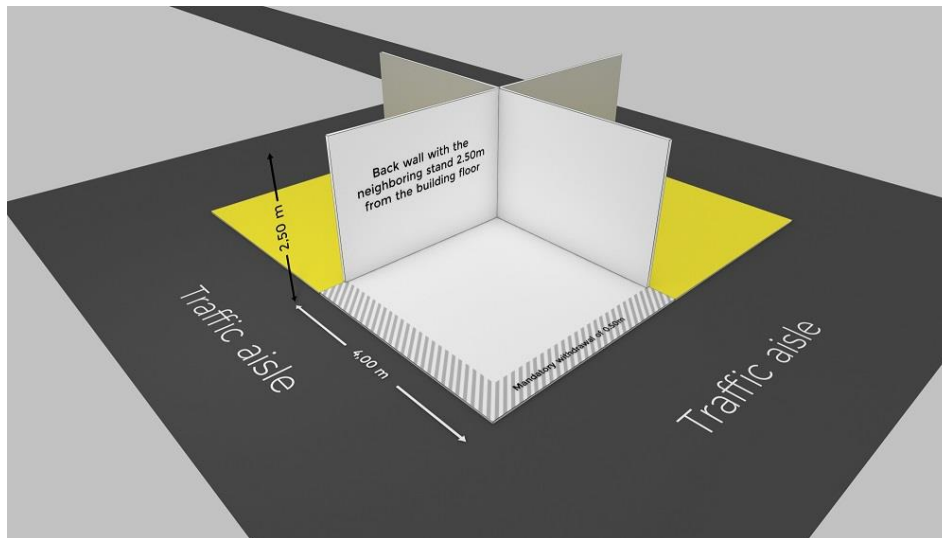
ARCHITECTURAL REGULATIONS

STAND HEIGHTS, SETBACKS AND OPENINGS ONTO AISLES

The way in which the stands are built must take the following heights and setbacks into account
No agreement between neighbouring stands that violate these regulations will be authorised.

11. Construction heights

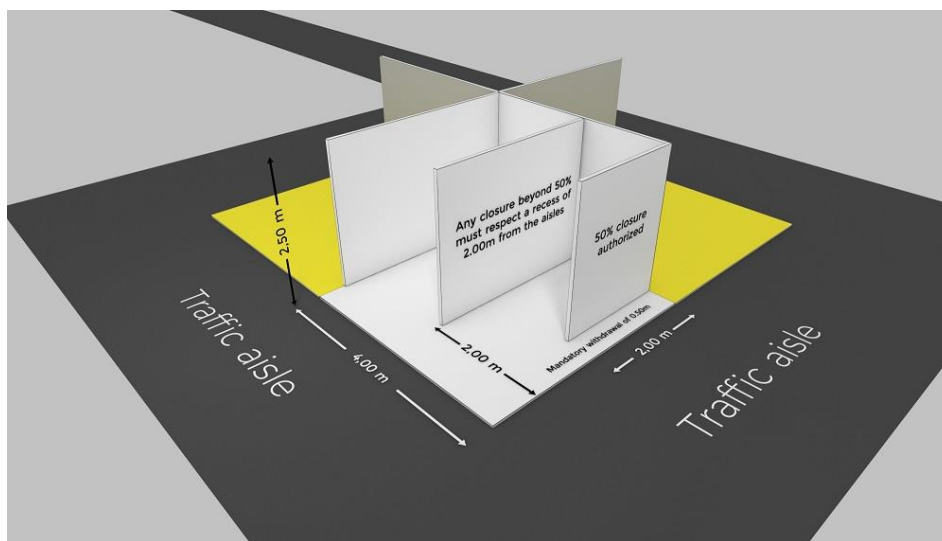
- Partition walls should be set back 0.50 m relative to the aisles and should not exceed a maximum authorised height of 2.50 m from the building floor.
- Maximum construction height of 5.00 m from the building floor.



12. Openings onto aisles

Each façade that looks out onto an aisle must open by at least 50%, up to a maximum of 6 m continuously.

Each opening that looks out onto an aisle must have a passageway of at least 2.50 m around it (green plants, windows, mid-height partitions or anything else are not authorised). Any closures above 50% must leave a setback of 2.00 m from the aisles



REGULATIONS

ARCHITECTURE & DECORATION RULES

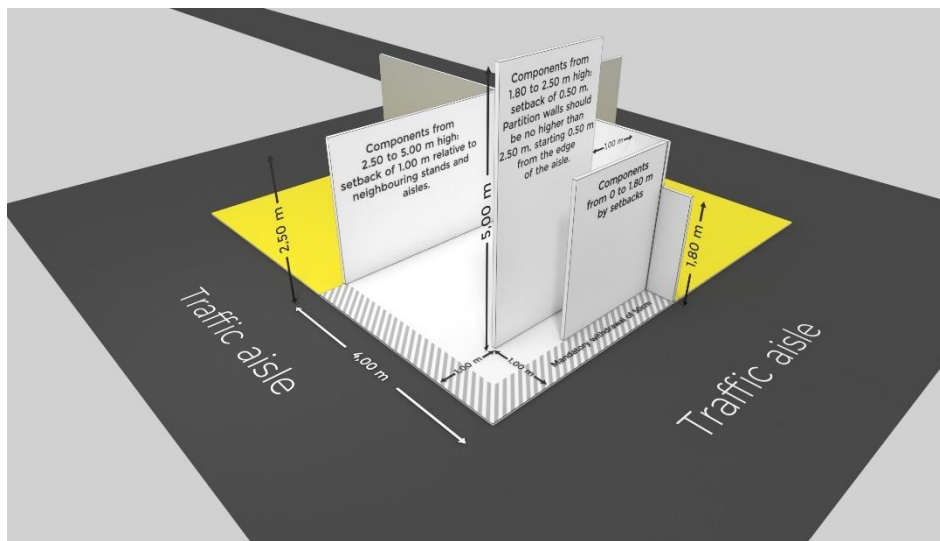
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13. Recesses

The way in which the stands are built must take the following requirements into account:

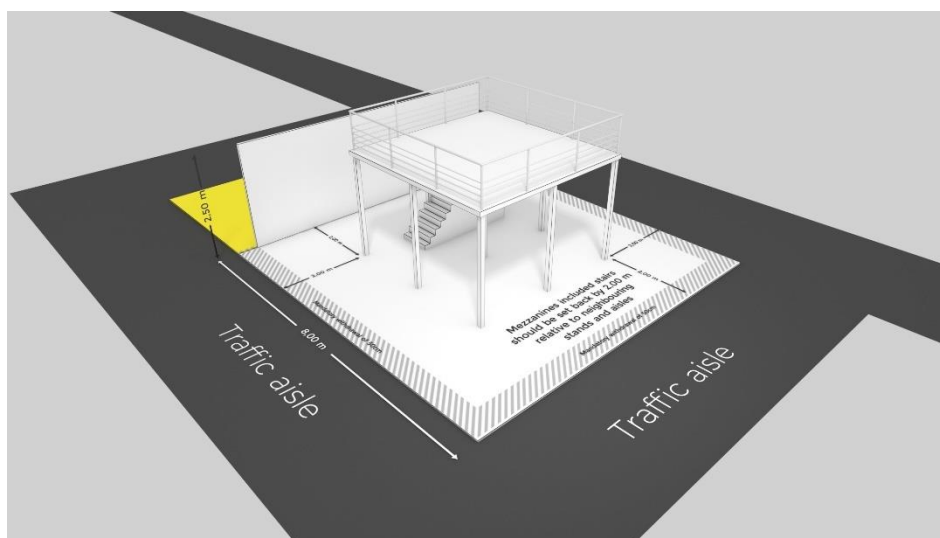
Setbacks relative to the aisles and neighbouring stands:

- Components from 0 to 1.80 m by setbacks
- Components from 1.80 to 2.50 m high: setback of 0.50 m. Partition walls should be no higher than 2.50 m, starting 0.50 m from the edge of the aisle.
- Components from 2.50 to 5.00 m high: setback of 1.00 m relative to neighbouring stands and aisles.



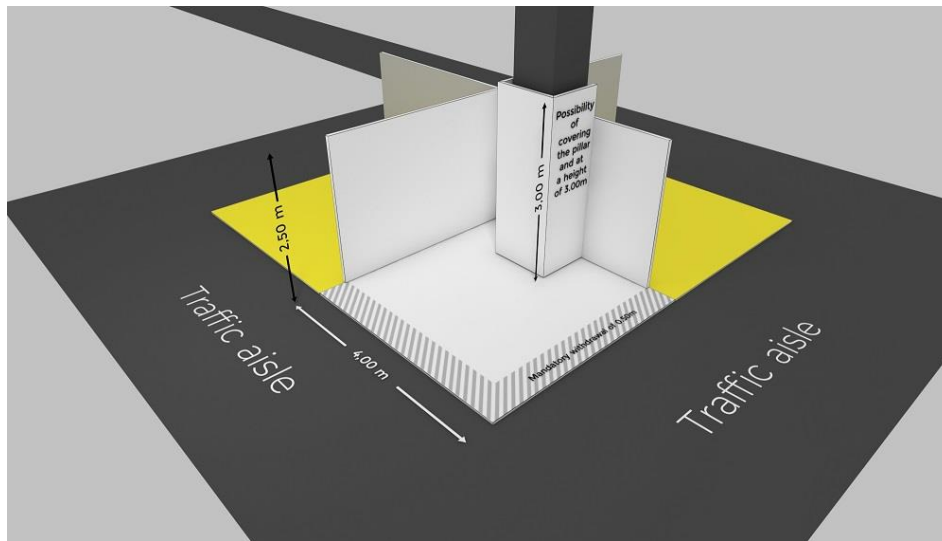
NOTE : Mezzanines included stairs should be set back by 2.00 m relative to neighbouring stands and aisles.

For solid horizontal components such as intermediate floors and full ceilings, the setback should be 2.00 m relative to the partition walls to leave a minimum distance of 4.00 m between multi-level stands or full ceilings. Banners should not be more than 2.50 m above the floor. If banners need to accommodate signs or acronyms that are higher than 2.50 m, they should adhere to the requested setback, particularly in terms of partition walls.



Stand with a hall column

- Hall columns (with or without fire hose reels) located within stands can be decorated up to **3.00 m along their heights**. Signage can be affixed to them, ensuring that the required setbacks are respected. The fire hose reel must remain accessible on the façade and on the sides, across a 1.00 m perimeter.
- Columns which straddle a given stand and an aisle can be decorated up to 3.00 m along their heights with signage. However, spotlights may not be fitted to columns on stands which open out on to security aisles.

**14. Reused stands**

These are subject to the SIAL's "Architecture Rules", in the same way as newly built stands are. They must comply with height and setback requirements.



We would like to remind all participating exhibitors to strictly adhere to these regulations in order to ensure consistency and harmony within each building block/area, particularly when several different contractors are working on the same area. Only similar layouts between each co-exhibitor will be permitted (identical partition height, signage). No "agreements" between contractors will be accepted as grounds for any exceptions. The architectural regulations must be followed in their entirety.

REGULATIONS

ARCHITECTURE & DECORATION RULES

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SIGNAGE

15. Structure

- By "signal", the organisers mean any kind of openwork superstructure to which a label or the exhibitor's illuminated acronym can be affixed.

Their height must not exceed 5.00 m, in compliance with the requested setbacks.

- Only VIPARIS' services are authorised to carry out any work on the hall's framework.
 - Hanging from points based on a 3.00 m x 3.00 m framework.
 - Authorised weight: 80 kg per point when all points are used.
 - Contact VIPARIS for weights more than 80 kg.
- Attachment points may be authorised at 5.50 m, and **no dispensation will be granted.**
- Self-supporting structures must be set back by at least 1.00 m from neighbouring stands and aisles.

IMPORTANT

For others suspension (suspended after the slings) please take note of the new safety specification in force in the Exhibition Centre of Paris Nord Villepinte in the HANGING & OVERHEAD POWER SUPPLY, TRUSSES AND LIGHTS section in the USEFUL INFORMATIONS category of this guide.



Installations	Total load and height (h)	Inspection body		
		BC	TC**	INST ***
Repetitive rigging points	< 1000 kg and h < 3.50 m			X
	< 1000 kg and h < 5.50 m		X	
	> 1000 kg	X		
Non-repetitive rigging points	Regardless of the total load or height	X		

* Inspection office (BC): person or body that is accredited either by the Ministry for the Interior.

** Competent technician (TC): a competent technician is a person with professional experience or certified training in the area of assembly and inspection of dismantlable assemblies.

*** Installer (INST): a person who sets up a stand for the exhibitor or the exhibitor him- or herself.

SOCOTEC

Mr Patrick PEIRERA

Tel.: + 33 (0)1 45 18 21 90

Tel.: +33 (0)6 08 12 08 21

E-mail: patrick.pereira@socotec.com

16. Anchored balloons

Balloons inflated with a gas non inflammable lighter than air, used as signs, must not exceed the prescribed height and clearance limits. Anchoring ties must be maintained at a constant length. Failure to comply with this requirement will give SIAL the right to remove them.

17. Sound systems and illuminated signs

Any advertising using lighting or sound must be submitted to the approval of SIAL, who may withdraw such permission once granted if the item in question causes a nuisance to neighbouring Exhibitors, causes an obstruction or mars the appearance of the exhibition. Flashing signs and the like are not permitted. Illuminated signs are permitted but they must under no circumstances be of an intermittent or flashing nature.

18. TV screens (and video walls)

TV screens making up a video wall up to 5 metres high are regarded as flashing signs and are forbidden unless they are set back from the aisle by 2 metres. The sound level is restricted to 80 dbA.

REGULATIONS

ARCHITECTURE & DECORATION RULES

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PLATFORMS AND CEILINGS

19. Platforms

Stands including platforms or of split-level design (assuming the interior space is not used and the prescribed height limits are observed) must conform to specific guidelines supplied on request.

20. Ceilings and coverings

Generally, full ceilings are prohibited at the SIAL. However, stands may be covered by:

- lattice-style elements made of M0 or M1 materials or at least B.
- alternating elements made of M0 or M1 or at least B materials arranged in the form of a "checkerboard" to create a slightly open ceiling (50%).
- vertical strips made of thin M0 or M1 or at least B materials spaced at least 0.20 m apart.
- horizontal strips made of M0 or M1 or at least B materials, provided they are not more than 1 m wide and are separated by free space at least equal to the width of the strips.
- acoustic wallboard made of M0 or M1 or at least B materials, provided that the openings are equal to 50% of the surface of the boards.
- wide-mesh fabrics that allow only limited resistance to water flow. These fabrics must be at least M0 or M1 or at least B.

21. Accessibility for people with reduced mobility

In compliance with the regulations and with the Exhibitor's Guide for stands with a floor raised by over 2cm, an access ramp is required for people of reduced mobility. These ramps must not encroach on the alleys. The ramps should be at least 0.90 m wide and the slope must be between 2 and 5 %.

DOUBLE-DECKER STANDS

Exhibitors wishing to build a double-decker stand must book the surface of his floor on his exhibitor area by 31st July 2026 at the latest.

22. Certificate of conformity to safety standards

As soon as they have received building permission, Exhibitors should draw up their plans, considering the surface area allocated, and send them to the SIAL Design Department which will confirm its final approval and forward copies to the Safety Department. Detailed plans of both stands and upper levels should therefore be submitted for approval in duplicate. The plans should consider the requirements concerning height and clearance limits contained in Articles 10, 11, 12 and following.

IMPORTANT

For solid horizontal structures such as the floors of upper levels and solid ceilings, there must be a 2-metre clearance from the partitioning in order to leave a distance of at least 4 metres between two adjoining double-decker stands or solid ceilings. Fascia must not extend higher than 2.5 metres above the floor. If a sign or logo exceeding the 2.5 metre limit is to be fixed to the fascia, it must be the prescribed distance from the edges of the stand and dividing partitions.

23. Surface area

300.00 sqm maximum for the upper level itself. Only one upper level per stand is permitted.

24. Weight limits

- 250 Kg/sq.m for upper levels under 50.00 sqm.
- 350 Kg/sq.m for upper levels over 50.00 sqm.

IMPORTANT

Exhibitors shall produce their calculations for their double-decker stand and have them checked during build-up by a registered inspector. The security consultancy DECO PLUS, (sialarchi@free.fr) can provide on request a list of registered inspectors in the Paris area. It is imperative that these documents are presented to the Safety Committee when they inspect the stand to approve the upper level for opening to the public

REGULATIONS

ARCHITECTURE & DECORATION RULES

25. Stairs

Number of staircases per upper level and minimum width:

Careful consideration must be given to the exact position of staircases leading to upper levels, their number and width being dependent on the surface area of such levels:

- Up to 19.00 sqm: 1 x 0.90 meter staircase
- 20.00-50.00 sqm: 2 staircases, one 0.9 meters wide and the other 0.6 meter wide
- 51.00-100.00 sqm: either 2 x 0.90 meter staircases or 2 staircases, one 1.40 meters wide and the other 0.6 meter wide
- 101.00-200.00 sqm: 2 staircases, one 1.40 meters wide and the other 0.90 meter wide
- 201.00-300.00 sqm: 2 x 1.40 meter staircases.

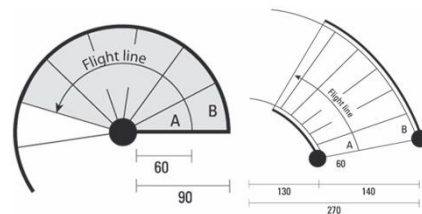
Only staircases whose closest outer uprights are at least 5 meters apart can be considered in the number of exits and stair widths. Exits must be clearly pointed out by a sign bearing the word "Sortie" (exit) in white letters on a green background.

Straight staircases

Straight staircases for public use must be constructed such that the steps comply with the customary regulations, each flight of stairs having no more than 25 steps. As far as possible, the direction of the flights should alternate. The height of the steps must be 13 cm minimum and 17 cm maximum. Steps must be at least 28 cm but not more than 36 cm wide. The relationship between the height and width of steps is governed by the equation $0.60 < 2H + G < 0.64$ m. The steps in one flight must be of uniform height and width, although an exception may be made for the first step. Landings should be the same width as the staircase: in the case of flights not continuing in a different direction, landings should be longer than one metre. Single-width staircases must be fitted with one handrail. Double-width staircases or wider must have one handrail on each side.

Spiral staircases

Standard or additional spiral staircases shall be continuous, with no other landings apart from those serving upper levels. The tread and the height of the steps on the line of flight, 0.6 metre from the newel or central void, shall conform to the regulations mentioned in the previous article. In addition, the outer stair tread must not exceed 0.42 metre. The handrail for single-width staircases must be located on the outside.

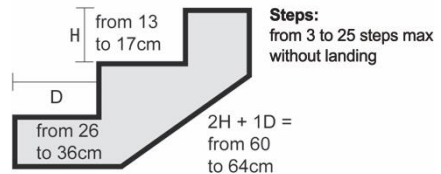


Stairs

- Single-width: $A > 28$ cm / $B < 42$ cm.
- Double-width: $A > 28$ cm / $B < 42$ cm.

Stairs combining straight and spiral elements.

On condition that both the spiral and straight elements conform to the regulations, staircases of this type can be considered as complying with the regulations defined above and, consequently, nothing prevents their being used in establishments open to the public.



Stair railings and banisters

In accordance with French standards NF P 01-012 and NF P 01-013, stair railings must withstand a pressure of 100 kg per linear metre. Protective glass panels must be either reinforced or made of compound glass. So-called "Securit" glass is not permitted.

Minimum heights and maximum openings

Height/thickness ratio (in cm)

Thin guardrail

Thick guardrail

Heigh	Thickness
> 20	100
25	97,5
30	95
35	92,5
43	90
45	85
50	80
55	75
60 +	70

Chosen by you, or solid from top o bottom

Staircases: widths and handrails

Location

Stairs must be located at least 2.00 meter from the stand's common partitioning in order to avoid overlooking the neighbouring stand. When two staircases are necessary, they shall be diametrically opposed.

REGULATIONS

ARCHITECTURE & DECORATION RULES

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26. Fire prevention

Each stand shall be fitted with fire extinguishing facilities, including: one sprayed water extinguisher placed at the bottom of each staircase and a CO2-type extinguisher placed near the electricity switchboard.

If the surface area of the upper level is greater than 50.00 sqm, appropriate additional fire extinguishing facilities shall be constantly ensured by at least one safety officer while the public is present.

27. Ceilings

Upper levels must not be covered with a solid ceiling or canopy.

KITCHENS - FOOD SAMPLING**28. Food sampling**

Tasting alongside the aisles is expressly forbidden.

If the exhibitor intends to provide samples for tasting, this must be done inside the stand.

29. Cooking on the stands

Exhibitors wishing to prepare cooked food on their stands must inform SIAL by 31 July 2024. They must also:

- Take all necessary steps to avoid environmental pollution.
- Conform to the safety standards (particularly with respect to the use of liquid gas (Article 45) and hygiene regulations in force.
- Provide areas where meals can be served out of sight of visitors circulating in the aisles.

You can find the declaration form at www.sialparis.fr, in your EXHIBITORS AREA, under "my forms".

In all kitchens: Cooking appliances used in temporary kitchens installed in exhibition halls must comply with the relevant standards.

- The floor (or table) bearing the cooking appliances must be formed of incombustible material or clad with M0 materials.
- Cooking appliances must be kept at a suitable distance from all combustible materials and installed in such a way to prevent any risk of fire.
- If these devices are located near to a partition wall, M0 cladding must be provided for up to a height of one metre parallel to the device.
- Electricity metres must be at least one metre away from water points.
- Each arrangement must be fitted with one or several fire extinguishers.

All cooking points will be subject to a declaration of power by the exhibitors, which will be made available to the safety commission.

In addition, grease-laden water must be discharged into grease separators before being discharged into the waste water network.

TEMPORARY COOKING APPLIANCES

a) Cooking appliances and facilities for reheating food with a total power rating of **less than 20 kW** per stand are authorised inside the exhibition halls. Nevertheless, the following provisions must be adhered to:

- there must be filter hood above the cooking appliances;
- precautions must be taken to ensure that cooking and / or food reheating appliances do not present any risk to the public;
- appropriate emergency equipment (fire extinguishers) should be installed.

b) Given that exhibitions are temporary events, and in an easing of the articles set forth in the general terms and conditions, cooking and food reheating appliances with a total power rating of **more than 20 kW** are authorised, provided that the following conditions are adhered to:

- flame-proof screens must be installed around the cooking appliances;
 - cooking islands must be at least 4 m apart;
 - -Fume and grease extraction ducts connected to the outside of the halls;
 - they must have hoods, with pipes made of M0 or A2-S1, d0 materials;
 - extraction fans must operate for at least one hour with fumes of 400°C;
 - cooking and heating appliances must have a CE label;
 - Install extinguishing systems appropriate to the risks presented;
- Cooking or heating appliances shown at certain professional shows which discharge steam may be used without filter systems. Appliances which release substances other than steam (greases, etc.) must have household filtering hoods above them, and all combustion equipment must evacuate fumes outside the building.

Temporary kitchens installed outside the main exhibition halls in temporary constructions which have cooking appliances with a total power rating of more than 20 kW must meet the following conditions:

- they must be in constructions at least 3 m away from the exhibition halls and away from the fire brigade access lanes (for halls with sprinkler systems, the temporary kitchens may be adjoining);
- liquid category 1 fuel (with a flashpoint of under 55°C) or gas fuel must not be used;
- they must feature a system for extracting stale air, steam and grease connected to a pipe leading to outside the building;
- a mechanical extraction fan must be used, which should operate for an hour with fumes at 400°C;
- the fan should be connected to the hood via a steel pipe. An emergency device for shutting down the facilities (but not the extractor) should be installed close to the hall's entrance.

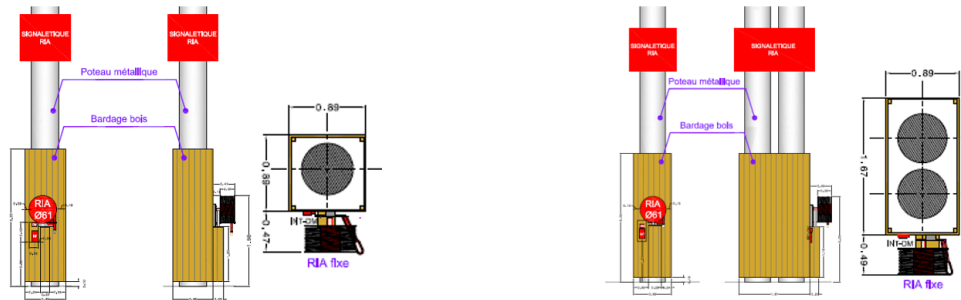
LIQUEFIED GASES

13 kg liquefied butane gas cylinders are permitted inside the halls, with one cylinder per 10 m² and a maximum of 6 per stand; Gas cylinders in use must always be placed out of reach of the public and protected against impact. They will be:

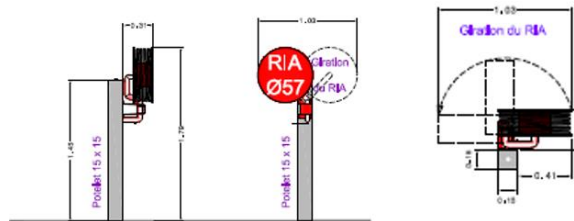
- Placed upright and with the stopcock permanently accessible.
- Either separated from each other by a rigid, non-combustible screen.
- At least 5 metres apart.
- Flexible gas pipes used to connect appliances must be renewed at the end of their useful life.
- Unconnected full or empty gas cylinders must be stored outside the halls.

ANNEXE 1: PILLARS AND HOSES (RIA)

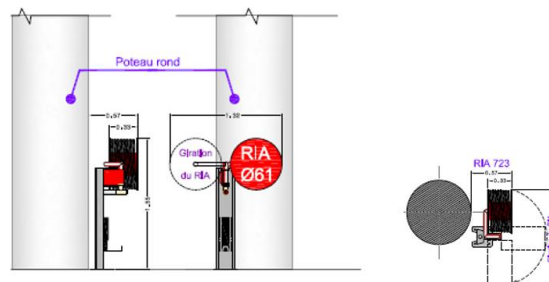
1.1. Pillars and hoses of Halls 1 to 4



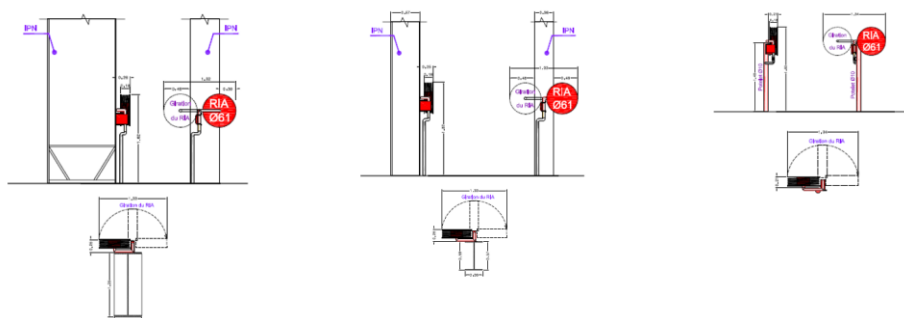
1.2. Pillars and hoses of Hall 5B



1.3. Pillars and hoses of Hall 7



1.4. Pillars and hoses of Hall 8



For the detailed plans of the columns in halls 5a and 6,
Please contact the organizer (logistic-sial@comexposium.com)



REGULATIONS

FIRE & PANIC RISK PREVENTION REGULATIONS

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1. OVERVIEW

Safety rules regarding risks of fire and panic in establishments open to the public have been established by the Order dated June 25th, 1980 (general provisions). The Order dated November 18th, 1987, sets forth the specific provisions applicable to exhibition Halls.

The text below is excerpted from said regulations in order to facilitate understanding.

The Safety Board is quite severe regarding stand construction (stability, construction and decoration materials, electrical installations, etc.). The decisions made during Safety Board inspections, the day before or the morning the event opens must be immediately implemented. Stand installation must be completed for Safety Board inspections.

The exhibitor (or his representative) must be present at the stand and be prepared to provide flammability reports for all materials used. Non-compliance with this rule may lead to the removal of such materials or a prohibition on opening the stand to the public.

All large projects (> 40 sq.m) must be submitted to the trade show's Safety Supervisor for approval. Drawings and technical information must be submitted to the organizer at least one month before the trade show opens.

During the assembly period, the Safety Supervisor shall monitor application of the safety rules indicated hereinafter. Moreover, all information regarding fire safety may be obtained by calling:

AFS Conseils et Sécurité

M. Alain FRANCONI

56 rue Roger Salengro – 93110 - Rosny-sous-Bois – France

Tel.: + 33 (0)6 70 61 95 11

E-mail: afs@afsconseils.fr

FIRE SAFETY RATINGS FOR MATERIALS (Decree of 30 June 1983): In France, there are 5 categories of fire ratings (given here with their rough equivalents): M0 (A2), M1 (A2-B), M2 (C), M3 (D) and M4 (E except Ed2). M0 is an incombustible material.

2. STANDS FITTING-OUT

2.1 – Stand framework and partitions – Large furniture

All materials classed M0, M1, M2, and M3(1) shall be permitted for stand framework and partition construction and for building large furnishing (crates, counters, display stands, separation screens, etc.)

Conventional classification for wooden materials (Order dated June 30th, 1983)

The following shall be deemed to have the characteristics of M3 class materials:

- solid non-resinous wood whose thickness is greater than or equal to 14 mm,
- solid resinous wood whose thickness is greater than or equal to 18 mm,
- wood-derivative panels (plywood, lath, fibreboard, particleboard) whose thickness is greater than or equal to 18 mm.

N.B.: It is absolutely prohibited to place any facilities above the alleyways (structure or fascia band, bridge, etc.).

2.2 - Surfacing Materials

2.2.1 - Wall Surfacing

Wall surfacing (natural textiles or plastics) must be composed of M0, M1, or M2 (1) class materials. They may be stretched or attached with clips. Various very thin (1 mm max.) surfacing (fabric, paper, plastic films) may be used bonded directly on M0, M1, M2, or M3 material support surfaces. However, embossed or relief paper must be bonded directly to M0 materials only. Exhibited materials may be presented in the stands without required fire-reaction testing.

Nevertheless, if said materials are used for decorating partitions or fake ceilings, and if they represent more than 20% of the total surface of said elements, the provisions contained in the preceding paragraphs shall apply to them. However, said provisions shall not apply to trade shows and stands specifically for interior decoration in which textiles and wall surfacing are presented.

(1) Or made so by fireproofing

2.2.2 - Curtains - Wall Hangings - Sheer Curtains

Curtains, wall hangings, and sheer curtains may be free-hanging if they are class M0, M1, or M2. They are, however, prohibited on stand entrance and exit doors, but authorised on cabin doors.

2.2.3 - Paints and Varnishes

Paints and varnishes are strictly prohibited if they are deemed flammable (e.g. nitrocellulose or glycerophthalic).

2.2.4 - Floor, Podium, Stage, and Tier Surfacing

Floor surfacing must be composed of M4 class materials and solidly attached. Surfacing, whether horizontal or not, of podiums, stages, and tiers higher than 0.3 m and total surface area greater than 20 sq.m must be constructed of M3 class materials. If their total surface area is less than or equal to 20 sq.m said surfacing may be constructed in M4 class materials. **N.B.: for M3 or M4 class carpets on wood, factor in the attachment method. Fire reaction testing data must include the statement: "Valid for stretched laying on M3 class supports."**

2.3 - Decorative Elements

2.3.1 - Free-Hanging Elements

Decorative elements or free-hanging decor panels (advertising panels with a surface area greater than 0.5 sq.m, garlands, light decorative items, etc.) must be composed of M0 or M1 class materials.

The use of signs and advertising containing white letters on a green background is strictly prohibited, as said colours are exclusively reserved for indicating exits and emergency exits.

REGULATIONS

FIRE & PANIC RISK PREVENTION REGULATIONS

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2.3.2 - Floral Decorations

Floral decorations and synthetic materials must be limited. If not, said decorations must be produced using M2 class materials. The present provisions shall not apply to trade shows and stands specific to floral activities

N.B.: For natural plants, give preference to the use of peat humus which must be kept damp at all times.

2.3.3 - Furniture

There are no requirements for common furniture (chairs, tables, desks, etc.). However, crates, counters, shelving, etc. must be composed of M3 (1) materials.

2.4 - Canopies - Ceilings - Suspended Ceilings

Stands with ceilings, suspended ceilings, or full canopies must have a covered surface area less than 300 sq.m. Should the covered surface area be greater than 50 sq.m, the appropriate fire suppression systems manned continuously by at least one safety agent must be provided during times when the public is present.

2.4.1- Canopies

Canopies shall be authorised under the following conditions:

- in establishments protected by an automatic water based fire suppression system (2), the canopies must be composed of M0, M1, or M2 (1) materials,
- in establishments not protected by an automatic water based fire suppression system, they must be composed of M0 or M1 class materials.

In addition, they must have an effective hanging system preventing them from falling and be supported by a system of crosswires with a maximum mesh size of 1 sq.m. In all cases, ceiling and suspended ceiling suspension and attachment must use M0 class materials. When insulation is placed in the ceiling or suspended ceiling plenum, it must be composed of M1 class materials.

2.4.2 - Ceilings and Suspended Ceilings

Ceilings and suspended ceilings must be composed of M0 or M1 class materials.

Nevertheless, 25% of the total surface area of ceilings and suspended ceilings may be composed of M2 class materials. Lighting fixtures and accessories shall be included in said percentage. Moreover, should the ceiling and suspended ceiling component elements be perforated or netted, they may be composed of M2 class materials where the solid surface is less than 50% of the total surface area of such ceilings and suspended ceilings.

2.5 – Handicapped Person Access

Installing a floor pan on the ground whose thickness is greater than 7 mm requires it to be fitted around its entire perimeter with a slope whose depth shall be equal to twice its height (i.e.: for a 2 cm thick floor pan, the slope shall have a 4 cm depth). This point shall constitute dispense for the creation of an ambulant disabled persons' entrance for floor pans up to 4 cm thick. Beyond this thickness, in addition, all floors where the public may go must include an integrated ambulant disabled person's ramp, which may not impinge upon the travel circuits

It must be 0.9 m wide with a slope between 2% and 5%.

2.6 – Fireproofing

Proof of fire reaction classification for the materials used in the exhibition Halls must be provided upon request to the Safety Supervisor in the form of labels, reports, and certificates.

Surfacing and materials fulfilling the safety requirements are available for purchase from specialized merchants who must provide certificates corresponding to material classification.

To obtain a list of such merchants, contact:

GROUPEMENT NON-FEU

37-39, rue de Neuilly - BP 249

92113 Clichy – France (Tel.: +33 (0)1 47 56 30 81)

Fireproofing may confer an M2 fire rating on materials that are moderately or highly inflammable in their normal state. This may be done by spraying them with a special liquid, by brushing on a special paint or varnish, or by soaking in a special bath. Fireproofing may be performed either by decorators, who must be able to provide all information concerning the treatment of the material, or by a certified application specialist, who must give the exhibitor a certificate of an approved model, which includes all the following information: the nature, area and colour of the covering, the product used, the date of operation, and the seal and signature of the operator. A list of certified application specialists can be obtained from:

GROUPEMENT TECHNIQUE**FRANCAIS DE L'IGNIFUGATION**

10 rue du Débarcadère 75017 Paris – France

Tel.: +33 (0)1 40 55 13 13

*(2) This is the case for Halls 5 and 6 of the Paris Nord Villepinte Exhibition Centre
NOTE: Fireproofing may only be carried out on wood panels and natural fabrics or fabrics containing a high proportion of natural fibres. It may not be carried out on synthetic and plastic fabrics.*

VERY IMPORTANT:

Original foreign reports may not be used. Only reports from approved French laboratories shall be accepted (Euroclass classification table at the end of the present rules).

2.7 – Exterior Stands and Marquees, Tents, and Structures

Any building or constructions located outside the Halls must have a case file indicating site location, dimensioned drawings of the construction with surface area, number of levels, etc.

This file must be submitted for approval to the Security Supervisor at least two months before the event.

In some cases, smoke evacuation, verification of assembly-solidity-stability, and a verification of electrical facilities by an approved body may be requested.

Marquee, tent, structure definition: A closed, itinerant establishment with a flexible cover, for various uses.

This type of establishment must have an attestation of conformity delivered by a Marquee, Tent, and Structure Verification Office. Contact the Security Supervisor (M. Alain Francioni - Cabinet AFS Conseils & Sécurité) for information regarding the steps to take.

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3 – ELECTRICITY

3.1 - Electrical Facilities

The electrical facilities for each stand must be integrally protected against surcharges and ground faults. All metal grounds must be interconnected and connected to the stand's electrical switch board ground. Electrical connections must be made inside connection housings. Electricity cut-off systems must be continuously accessible to stand staff.

3.2 - Electrical Equipment

3.2.1 - Electric Wiring

Electric wiring must be insulated for a minimum of 500 V, which prohibits the use of H-03-VHH (scindex) wiring. Use only wiring for which each conductor has its own protective sheath, with all conductors housed in a single protective sheath.

3.2.2 – Conductors

The use of conductors with a cross-section less than 1.50 sqm is prohibited.

3.2.3 - Electric Devices

Class 0 (3) electric devices must be protected by nominal differential current systems of at least 30 MA.

Class I (3) electric devices must be connected to the protective conductor in their supply line.

For Class II (3) electric devices, those bearing the symbol are recommended.

3.2.4 - Multi-sockets

Only fixed-based multi-sockets or adapters are allowed (moulded multi-sockets).

3.2.5 - Halogen bulbs (EN 60598 standard)

Lighting fixtures containing halogen bulbs must be:

- placed at a height of at least 2.25 m,
- kept away from flammable materials (at least 0.50 m from wood and other decorative materials),
- solidly attached,
- fitted with safety screens (glass or fine mesh) providing protection against the effects of exploding blubs.

3.2.6 - High-Voltage Lighted Signs

High-voltage lighted signs within reach of the public or stand staff must be protected, in particular the electrodes, by a screen of M3 class material or better. The cut-off switch must be indicated and transformers placed in a spot that does not pose a danger to people. Their presence may be indicated with a sign "Danger, High Voltage."

(3) as defined in standard NF C 20-030

4 - CLOSED STANDS - ROOMS SETUP IN THE HALLS

4.1 - Closed Stands

Some Exhibitors may prefer to be isolated in closed stands. Such stands must comply with decoration rules ([page 5 Article 12](#)) and must have direct exits to travel ways. Their number and size shall be based on stand surface area, i.e.:

- Less than 20.00 sqm: one 0.90 m exit
- from 20.00 to 50.00 sqm: 2 exits, one 0.90 m, the other 0.60 m
- from 51.00 to 100.00 sqm: either two 0.90 m exits or 2 exits, one 1.40 m, the other 0.60 m
- from 101.00 to 200.00 sqm: either two exits, one 1.40 m, the other 0.90 m, or three 0.90 m exits

Exits must be evenly distributed (1 every 6 m) and on opposites sides if possible. Each of them must be indicated with an "Exit" sign in clearly visible white letters on a green background. If the stand is closed with doors, they must open outwards, with no locking system, and without swinging into traffic.

4.2 - Rooms Setup in the Halls

Independently of surfaces reserved for exhibition, meeting rooms, restaurants, movie theatres, or presentation rooms with stages or tiers, etc. may be setup.

Platforms and tiers for standing must have a resistance of 600 kilos per sqm. Platforms and tiers with seats must have a resistance of 400 kilos per sqm.

Stairs accessing tiers must have a height of at least 0.10 m and at most 0.20 m with a going of at least 0.20 m. In this case flights of stairs are limited to 10 and nose alignment must not exceed 45°.

As each case is specific, a detailed drawing must be submitted to the Safety Supervisor who shall define the measures to be applied.

5 – RAISED LEVELS

5.1 - General Remarks

In accordance with standard NF P 06-001, raised level facilities must be sufficiently solid to resist weights of:

- for levels of less than 50.00 sqm surface area: 250 kilos per sqm,
- for levels of 50.00 sqm and over: 350 kilos per sqm.

Under no circumstances may raised levels be covered.

N.B.: The method for calculating weights or floor resistance certification must be submitted to the trade show Safety Supervisor during the assembly period.

In addition, a certificate from an approved organization must certify stand stability.

In addition, an approved organization must verify the stability of all raised levels.

Piercing resistance must not be greater than that permitted in the relevant site. Each stand may only have one raised level. Its surface area must be less than 300.00 sqm. Each stand must be fitted with fire suppression systems, i.e.: a water spray extinguisher, placed at the bottom of each stairway and a CO2 extinguisher located near the electrical switchboard. Should the raised level be greater than 50.00 sqm, the appropriate supplemental fire suppression means must be always manned by at least one safety agent when the public is present.

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5.2 – Entrances and Exits

Raised levels must be served by evenly distributed stairs, whose number and width shall be based on the surface area of said levels, i.e.:

- up to 19.00 sqm: one 0.90 m stairway,
- from 20.00 to 50.00 sqm: 2 stairways: one 0.90 m, the other 0.60 m,
- from 51.00 to 100.00 sqm: either two 0.90 stairways, or two stairways one 1.40 m and the other 0.60 m,
- from 101.00 to 200.00 sqm: 2 stairways, one 1.40 m, the other 0.90 m,
- from 201.00 to 300.00 sqm: two 1.40 m stairways.

Only stairways separated by at least 5.00 metres shall be taken into account. Exits must be indicated with an "Exit" sign in clearly visible white letters on a green background.

5.3 – Straight Stairs

Straight stairs for public circulation must be constructed such that the steps comply with professional standards and flights have no more than 25 steps. In so far as possible, flights must be in opposite directions. Step height must be between at least 13 cm and 17 cm at most; width must be at least 28 cm and 36 cm at most. Step height and width must be related as follows: $0.6\text{ m} < 2\text{ H} + \text{G} < 0.64\text{ m}$. Said heights and widths must be regular in the same flight, although this is not required for the first step. Landings must be of the same width as the stairs; for flights in the same direction, landing length must be greater than one metre. Stairways whose width is at least one passage unit wide must have a handrail (passage unit = 0.9 m) Those whose width is two passage units or greater must have a handrail on each side.

5.4 – Spiral Stairs

Normal or supplementary spiral stairs must have a continuous curve, without landings other than at floors. Step going and height in the stride line, 0.6 m from the core or central gap, must comply with professional standards as indicated in the preceding Article.

Moreover, step exterior going must be less than 0.42 m.

For stairs with a single passage unit, the handrail must be located on the outer edge.

5.5 - Stairs with Straight and Spiral Sections

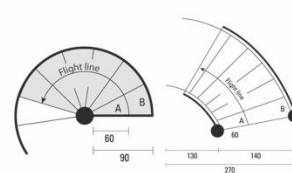
In so far as a stairway complies, in its various straight and spiral sections, with the professional standards defined in paragraphs 5.3 and 5.4 hereinabove, said stairway shall be deemed in compliance with regulations and may be used in establishments open to the public.

5.6 - Guardrails and Stairway Ramps

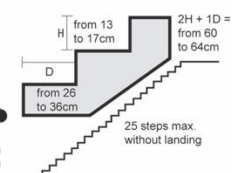
In accordance with standards NF P 01-012 and NF P 01-013, guardrails must resist thrust of 100 kilos per linear metre.

Glass panels used as protection must be reinforced or ply glass. So called "security" glass is prohibited.

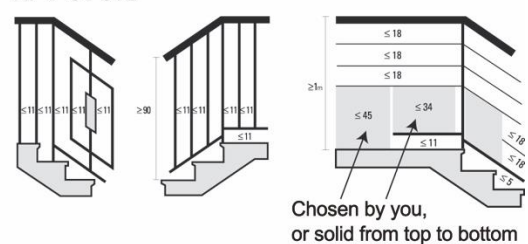
Curving stairs - CO56



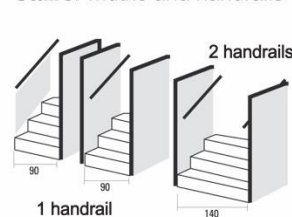
Steps - CO55



Guardrails: minimum heights and maximum opening NF P 01-012



Stairs: widths and handrails



Guardrail: Height/thickness ratio (cm)

Heigh	Thickness
> 20	100
25	97,5
30	95
35	92,5
43	90
45	85
50	80
55	75
60 +	70

6 - LIQUEFIED GASES

6.1 - General Remarks

Bottles of gas, butane or propane, shall be allowed up to one 13 kilo bottle at most for every 10.00 sqm of stand with a maximum of six per stand. The following measures must be taken:

There must be at least 5 metres of space between two bottles, unless they are separated by a rigid, non-combustible, 1 cm thick screen.

No bottle, empty or full, must remain within the exhibition hall if it is not connected to a working line.

Bottles must be connected to the device by a standard-compliant flexible hose.

Such hoses must:

- be replaced at their expiration date,
- be appropriate in connector diameter and fitted with clamping collars,
- not exceed 2.00 meters in length,
- be inspectable for their entire length and move freely without clamping,
- not be reachable by burner flames or by combustion products.

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6.2 - Device Supply

If, exceptionally, a bottle is to supply several devices, tubing must be made of metal (copper or steel). Using solder for connections is prohibited.

Bottles must always be placed upright and the cut-off valve must remain accessible in all circumstances. All closed-in areas where they are stored must include, on the top and bottom, air vents placed so as not to be blocked by a wall, furniture, or a neighbouring device.

6.3 - Installing Cooking Equipment

In addition to the abovementioned rules, the following measures must be taken:

- The floor (or table) supporting the cooking equipment must be composed of non-combustible material or surfaced with M0 materials.
- Cooking equipment must be kept at an appropriate distance from any combustible material and be installed so as to prevent any fire danger.
- If such devices are located near a partition, M0 surfacing must be provided up to a height of one metre beside the device.
- Hood vents must be installed above devices producing emanations or condensation.
- Electricity metres must be at least one metre from water faucets.

Each facility must:

- have safety instructions (steps to take in case of fire, numbers for emergency services...).
- be fitted with one or more extinguishers.

preventing the public from accessing dangerous parts, or be placed such that the dangerous parts are kept away from the public, and at the least, at a distance of one metre from traffic circuits.

7.2 - Equipment Presented in Movement

Where equipment is presented in movement, a protected area must be set aside so that the public may not approach closer than one meter - said distance may be increased given the characteristics of the equipment presented. These provisions shall be valid for all stands, including those in the open air.

7.3 - Equipment with Hydraulic Cylinders

If equipment with hydraulic cylinders is exposed in stationary extended position, hydraulic safeties must be supplemented by a mechanical system preventing any unexpected retraction.

7.4 - Internal Combustion Engines

Approval for the use of internal combustion engines must be requested beforehand at least 30 days before the event opens. Such request, on plain paper (to be attached to the declaration for the machine or device in operation included in the appendix), must specify the type and daily quantity of fuel used and be accompanied by the device's descriptive leaflet, and a drawing of the device's installation on the stand.

No device of this type may be started if the authorization request was not submitted on time.

WARNING: in any case, combustion gases must be evacuated outside the Halls.

7 - OPERATING EQUIPMENT - INTERNAL COMBUSTION ENGINES

Every machine presented in operation during the trade show must be declared beforehand, at least one month before the event opens. Only installations that have been declared may be authorised.

All equipment must be correctly stabilized to avoid risks of overturning. All protective measures must be fully completed when the Safety Board passes for inspection. A person in a position of authority must be present at the stand at this time.

No machine may be started or presented operational without qualified personnel present at the stand. All presentations and demonstrations shall be conducted under the Exhibitor's sole responsibility.

The electrical power supply shall be suspended, at the relevant exhibitor's expense, to any stand where machines in operation.

present a danger to the public and for which no measures have been taken to eliminate them.

7.1 - Equipment Presented in Operation at a Permanent Station

Equipment presented in operation at a permanent station must include appropriate permanent screens or casings,

8 - FLAMMABLE LIQUIDS

8.1 - General Remarks

The use of flammable liquids shall be limited to the following quantities per stand:

- 10 litres of category 2 flammable liquids for every 10 sqm of stand, with a maximum of 80 litres,
- 5 litres of category 1 flammable liquids. The use of particularly flammable liquids (carbon disulphide, ethylene oxide, etc.) is prohibited. The following measures must be taken:
 - place a receptacle under the tanks or containers capable of holding all the liquid,
 - refill the device outside the presence of the public, place the appropriate extinguishers nearby.

8.2 - Exhibiting Automobiles inside the Halls

Exhibiting automobiles or other vehicles shall be permitted within the Halls if they have a direct relationship to the exhibition. Installing "stand" semi-trailers or similar is prohibited. The gas tanks for motors presented stopped must be empty or fitted with locked caps. Accumulator battery terminals must be protected so as to be inaccessible.

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8.3 - Presenting Flammable Products

All containers for flammable liquids presented on the stands (paint or varnish cans, bottles, aerosol cans, etc.) must be empty except for a few samples in limited quantity for demonstrations.

8.4 – Prohibited Materials, Products, Gases

Air, nitrogen, and carbon dioxide gas bottles shall be permitted without restriction.

8.4.1 – The following shall be prohibited in the exhibition Halls (pursuant to Article T45 of the safety regulations)

distributing samples or products containing flammable gas;

- balloons inflated with flammable or toxic gas;
- celluloid items;
- the presence of pyrotechnics or explosives;
- the presence of ethylene oxide, carbon disulphide, ethyl ether, or acetone.

8.4.2 – The use of acetylene, oxygen, hydrogen, or a gas presenting the same risks is prohibited, unless a specific waiver is granted by the appropriate administrative authority (Prefecture, Safety Board).

Contact the Safety Supervisor:

AFS Conseils et Sécurité

M. Alain FRANCONI

56 rue Roger Salengro – 93110 - Rosny-sous-Bois – France

Tel.: + 33 (0)6 70 61 95 11

E-mail: afs@afsconseils.fr

at least one month before the start of the event for the required regulatory administrative procedure.

WARNING: storage of empty of full bottles shall not be tolerated within the Halls.

8.5 – Smoke Production

Approval for the use of smoke machines to create fog or lighting effects must be requested from the administrative authority (Prefecture, Safety Board) at least one month before the start of the event. Contact the Safety Supervisor for information regarding the required administrative procedures regarding this request. Such request, on plain paper (to be attached to the declaration for the machine or device in operation included in the appendix), must specify the type and daily quantity of gas used, and be accompanied by the device's descriptive leaflet and a drawing of the device's installation on the stand. No device of this type may be started if the authorization request was not submitted on time.

9 - RADIOACTIVE SUBSTANCES - X-RAYS

9.1 - Radioactive Substances

Authorization to present radioactive substances on exhibit stands may only be granted for demonstrating devices and where substance radioactivity is less than:

- 37 kilobecquerels (1 microcurie) for those composed of Group I (4) radioelements,

- 370 kilobecquerels (10 microcuries) for those composed of Group II (4) radioelements,
- 3,700 kilobecquerels (100 microcuries) for those composed of Group III (4) radioelements.
- Waivers may be granted for the use of substances with higher activity subject to the following measures:
 - radioactive substances must be effectively protected,
 - their presence must be indicated using the ionisation radiation schematics defined in standard NF M 60-101, as well as their type and radioactivity,
 - their removal by the public must be made materially impossible either by attachment to a device requiring the use of a tool to remove or by distance,
 - they must be under constant surveillance by one or more Exhibitors designated by name. When such surveillance ends, even in the absence of the public, the radioactive substances must be stored in a fireproof container, bearing very clearly the conventional symbol for ionizing radiation,
 - the equivalent dose rate, at all points in the stand, must remain under 7.5 micro-sieverts per hour (0.75 millirad equivalent in man per hour).

Approval (or a waiver) for the use of radioactive substances must be requested from the administrative authority (Prefecture, Security Board) at least one month before the beginning of the event.

Contact the Safety Supervisor for information regarding the required administrative procedures regarding this request. Such request, on plain paper (to be attached to the declaration for the machine or device in operation included in the appendix), must specify the type and radioactivity of the substances and the group to which they belong, the name and title of the persons responsible for their surveillance and be accompanied by the device's descriptive leaflet, a drawing of the device's installation on the stand and a document drawn up and signed by the installer certifying compliance with the present provisions. No device of this type may be started if the authorization request was not submitted on time.

WARNING: stands where radioactive substances are presented must be built and decorated with M1 class materials.

9.2 - X-rays

Authorization to present devices emitting X-rays on the stands may only be granted if they and their accessories comply with the rules set forth in standard NF C 74-100.

In particular, the following measures must be taken:

- removing superfluous objects from around the x-ray generator and the sample to be examined,
- materializing and signposting the area not accessible to the public,
- the leakage exposure rate must not exceed 0.258 micro coulomb per kilo and per hour (1 milliroentgen per hour) at a distance of 0.10 m x-ray generator core.

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Approval for the use of x-ray machines must be requested from the administrative authority (Prefecture, Safety Board) at least one month before the start of the event.

Contact the Safety Supervisor for information regarding the required administrative procedures regarding this request. Such request, on plain paper (to be attached to the declaration for the machine or device in operation included in the appendix), must be accompanied by the device's descriptive leaflet, a drawing of the device's installation on the stand, and a document drawn up and signed by the installer certifying compliance with the present provisions. No device of this type may be started if the authorization request was not submitted on time.

(4) Radioactive element classification, based on relative radiotoxicity, shall be that defined in Decree no. 66-450 dated June 20th, 1966, regarding the general principles of protection against ionizing radiation.

AUTORITÉ DE SURETÉ NUCLÉAIRE (ASN)

Nuclear Safety Authority

6, place du Colonel Bourgoïn

75572 Paris Cedex 12

Tel: +33 (0) 1 43 19 70 75

Fax: + 33 (0) 1 43 19 71 40

10 – LASERS

The use of lasers in the exhibition Halls shall be permitted subject to compliance with the following provisions:

in no case shall the public be subjected to the direct or reflected laser beam, the device and its ancillary equipment must be solidly attached to stable elements,

- the device's surroundings and the area covered by the beam must not contain elements reflecting the relevant wavelengths,
- the housing containing the laser and its optical deviation system must be class I or II (in accordance with standard NF C 20-030),
- Exhibitors must ensure, during testing outside the presence of the public, the absence of reaction from materials used for

fitting-out and decorating the stand, and the fire protection equipment to the heat energy produced by the light beams.

A declaration for the all laser installations must be sent to the administrative authority (Prefecture, Safety Board) at least one month before the start of the event.

Contact the Safety Supervisor for information regarding the required administrative procedures regarding this request. Such declaration, on plain paper (to be attached to the declaration for the machine or device in operation included in the appendix), must be accompanied by the device's descriptive leaflet, and a drawing of the device's installation on the stand and a document drawn up and signed by the installer certifying compliance with the present provisions. No device of this type may be started if the declaration request was not submitted on time.

11 - EMERGENCY RESOURCES

Emergency resources must remain constantly visible.

Access to various emergency resources (fire hydrant and hydrant stems, first aid hose systems, telephones, extinguishers, smoke release hatches, etc.) must remain continuously unblocked.

12 - OPERATING INSTRUCTIONS

It is prohibited to create, on the exhibition surfaces, in the stand, and in clearance areas, piles of crates, wood, straw, cardboard, etc.

Periodic (daily) cleaning must remove dust and waste of all types from the premises. All waste and debris from cleaning and sweeping must be removed each day before the opening to the public and be removed from the establishment.

On stands fitted with a first aid hose system, clearance of one metre next to the device must be left free of any equipment up to the public traffic alleyway.

The presence of panels or cloth masking the device is absolutely prohibited.

REGULATIONS

FIRE & PANIC RISK

PREVENTION REGULATIONS

SUMMARY OF FRENCH AND EUROPEAN EQUIVALENCES		
<p>M0 or A European Standards = Non combustible M1 or B European Standards = Non flammable M2 or C European Standards = Flammable with difficulty M3 or D European Standards = Moderately flammable M4 or E European Standards = Easily flammable</p>		
AUTHORISED		DOCUMENT TO BE SUBMITTED
Wood (or wood composite) > 18 mm not laminate	Wood (not laminate) agglomerated plywood lath	None - (M3 assimilated materials)
Wood < 18 mm &> 5 mm Wood > 18 mm, laminate	M3 original or D European Standards	Report M3(or Labels on materials)
Plywood - Agglomerate < 5 mm wood based composite	M1 or fireproofed on both sides with paint, varnish, salts by an approved applicator B European standards	Reports M1 or fireproofing certificate with name of the product, descriptive leaflet, application date
Carpets on the ground	Natural: M4 or E European Standards Synthetics: - M3 or D European standards	Reports
Fabrics and surfacing wall textiles	M1 or fireproofed or B European Standards	Reports or fireproofing certificate with name of the product, descriptive leaflet, application date
Plastic materials (plaques, letters)	M1 or B European Standards	Reports M1
Paint	Permitted on M0, M1 supports or wood (nitrocellulose paint prohibited)	Reports regarding supports
Free-hanging decoration (paper, cardboard)	1 or fireproofed or B European standards	Reports or fireproofing certificate with name of the product, descriptive leaflet, application date
Floral decorations made of synthetic materials	M1 originally (fireproofing prohibited) or B European standards	Reports M1
Bonded or clipped decoration (paper)	No substantiation required if bonded over the entire surface or clipped every 5 cm. Split Installation	
Furniture	Large furniture: M3 or D Light structures: M3 or D Padding: M4 or E Envelope: M1 or B	Reports or fireproofing certificate (so substantiation required if rented furniture)
Glazing	Reinforced, tempered, ply	Reports, certificates or substantiation such as an invoice
Other Materials	Request approval	Written response by the Safety Supervisor

N.B.: Reports only from approved French laboratories under current regulations as of November 1998 or, by equivalence, officially recognized by any report corresponding to European Standards applicable within Union Member States.

FORMALITIES

CUSTOMS

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IMPORTANT: CUSTOMS INFORMATION

From France: [+33 \(0\)8 11 20 44 44*](tel:+330811204444) (€0.06/min + call fee)

From foreign country and outside metropolitan France: [+33 \(0\)1 72 40 78 50](tel:+330172407850)

www.douane.gouv.fr/

Economic Regimes Office

Customs and excise duties

Open: Monday to Friday

Time: 9.00 am – 5.00 pm

BRINGING MATERIAL THROUGH FRENCH CUSTOMS FROM OVERSEAS (NOT INCLUDING EU)

During the SIAL Paris, the Paris Nord Villepinte Exhibition centre is granted temporary admission by customs.

This temporary admission starts the day the material enters the exhibition Halls and ends on the last day of dismantling after the exhibition closes.

Foreign merchandise must be inspected by customs before it reaches Exhibitors' stands.

GENERAL COMMON LAWS

Arrival of goods:

Goods must be presented to the Customs Office by an accredited customs clearance officer with one of the following documents:

Transit document:

A declaration made in a customs office at a road border, port or airport upon the goods' arrival in French national territory or in their country of origin should customs agreements exist between this country and France.

Documents to provide with the transit document:

- An invoice (5 copies)
- A CMR for road transportation, an air waybill for air transportation or bill of lading for sea transportation
- A packing list
- Description of the apparatus (if machines)

Important: Any apparatus which is to operate on stands must have documentation to certify its conformity.

FORMALITIES

CUSTOMS

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Temporary admission:

Under no circumstances do the above documents confer temporary admission.

Upon arrival at the exhibition's customs office, goods must be immediately declared for temporary admission via an on-site customs clearance agent (go to your online EXHIBITORS AREA for a list of official agents).

After the declaration has been recorded, goods may potentially be checked by customs officers. They cannot be sent on to the exhibitor's stand until all these formalities have been completed. For the duration of the event, goods must be presented at the stand whenever customs authorities request it.

Important: Temporary admission is only conferred for the exhibition which is the subject of this document. No apparatus may leave the stand under any circumstances until the formalities for outgoing goods have been completed.

Outgoing goods:

As indicated above, no foreign goods from non-EU countries may leave the premises until one of the necessary declarations has been submitted to the customs office via the same customs clearance officer who oversaw the procedure for entry on site.

Apparatus can only leave the premises once one of the three following procedures has been completed:

- 1/ Re-export
- 2/ Transit under the continuous control of customs officials to another customs warehouse on French national territory
- 3/ Use on French metropolitan territory

In this case the apparatus must be declared for use by the same customs clearance officer who received from the importer the relevant duties and taxes on behalf of the tax authorities.

Important: All procedures overseen by customs clearance officers are at the exhibitor's own expense.

FORMALITIES

CUSTOMS

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ATA Carnet systems for exhibitions

(Excludes food products)

The ATA Carnet can be used for goods to be exhibited or used at an exhibition.

This international document can be used in place of the formalities referred to in paragraph 1 (transit document).

Entry formalities can be done at the border to European Union territory (or port or airport).

At the end of the event, re-export can also be done at the EU territory border. The deadline for re-export may also be established at the EU territory border. The re-export deadline is established in accordance with the dates defined by the country which issued the Carnet, provided that the expiry date of the Carnet is not exceeded.

IMPORTANT

Legislation regarding the Prevention of accidents at work imposes health and safety protection coordination for any work site placing at least two companies or self-employed workers in the presence of one another.

The Exhibitor Instructions communicated to you defines all the measures set in place to prevent risks arising from the interference of the activities of the various people working on this event. This document was drawn up at the request of the show organizer by the coordinator Mr **Christophe MONNIER** in accordance with the provisions defined by the texts in force and in particular the following Law of 31.12.1993 no 93-1418 and the decree of 26.12.1994 no 94-1159 modified and complemented by the decree no 2003-68 of 24.01.2003

You are therefore requested to study it and apply the regulatory measures defined in this document.

This General Coordination Plan cannot replace the provisions of the Labour Code.

It in no way diminishes the responsibilities and duties of the companies operating on the site.

For SIAL Paris 2026, this coordination mission is carried out by the COMEXPOSIUM Company via a delegated coordinator assisted by a team of experts who make up the safety group of **SIAL Paris 2026**.

This document is a General Health and Safety Protection Plan Intended for the exhibitor, his suppliers and sub-contractors Founded on general prevention principles, namely:

- **avoid risks** by eliminating the hazard or exposure to hazard,
- **assess risks** that cannot be avoided,
- **combat risks** at source
- **adapt work to people** taking into account inter individual differences, with the aim of reducing the effects of work on health,
- **take into account the state of technical developments**
- **replace what is dangerous with what is not** dangerous or less dangerous.
- **plan prevention measures** by integrating technology, work organisation and working conditions into coherent whole,
- **take collective protection measures** giving them priority over individual protection measures
- **give appropriate instructions to workers** (the contractor must train and inform employees so that they are aware of the risks and preventive measures).

EXHIBITOR DUTIES AND LEGAL OBLIGATIONS

The exhibitor has a duty and legal obligation to:

- 1°) Validate the Safety Instructions Notice** on the exhibition website.
- 2°) Forward the information in this notice to all service providers** (appointed by you) working on your stand during the assembly and dismantling periods.
- 3°) Consult the health measures in force** (on the exhibition website).

IF YOUR STAND IS

- Installed by several independent companies (sub-contractors included),
- includes a mezzanine floor,
- Includes partitions height > 3 meters,

If your stand meets at least one of these characteristics:

You must appoint a HEALTH AND SAFETY Coordinator (Law of 31/12/93 N° 93-1418 and Decree of 26 December 1994 N° 94-1159) give us his contact details and his G.H.S.P.P. (General Health and Safety Protection Plan) at DÖT **before: October 10, 2026.**

Your decorator/stand builder or yourself are not allowed to carry out this task. Only a Health and Safety Coordinator having an official French certificate of competence is allowed to complete this task.

D.Ö.T / SIAL 2026

E-mail: sps@d-o-t.fr

FORMALITIES

EXHIBITORS SAFETY INSTRUCTIONS

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EVENT SET- UP AND DISMANTLING DATES

ASSEMBLY & DISMANTLING DATES FOR BARE STANDS EXHIBITORS

HALLS	ASSEMBLY	DISMANTLING
1, 2, 3, 4, 4A, 5A, 5B, 5C,6, 6A, 7 & 8	12 to 14 October 2026 from 7.30 am to 7.30 pm 15 to 16 October 2026 from 7.30 am to 10.00 pm	21 October 2026 from 5.00 pm to midnight 22 to 23 October 2026 from 7.30 am to 7.30 pm 24 October 2026 from 7.30 am to 2.00 pm

FITTED STANDS EXHIBITORS

HALLS	ASSEMBLY	DISMANTLING
1, 2, 3, 4, 4A, 5A, 5B, 5C,6, 6A, 7 & 8	15 October 2026 from 9.00 am to 7.30 pm 16 October 2026 from 7.30 am to 10.00 pm	21 October 2026 from 5.00 pm to midnight 22 to 23 October 2026 from 7.30 am to 7.30 pm 24 October 2026 from 7.30 am to 2.00 pm

IMPORTANT

On the last assembly day, no motorised vehicle will be allowed into the Halls (unless special dispensation has been granted by the Organizer).

In the dismantling period, on Wednesday 21 October 2026, motorised vehicles may only work after 7.00 pm in the Halls.

MANDATORY DURING ASSEMBLY AND DISMANTLING

ASSEMBLY/DISMANTLING BADGE to access the exhibition halls

SAFETY SHOES (reinforced toecaps + puncture-resistant soles) for anyone entering the exhibition site during these periods

HELMETS MUST BE WORN by all aerial platform and for any task involving a risk of working at height

CUTTING OR SANDING EQUIPMENT (fixed or portable electric) EQUIPPED WITH A VACUUM OR DUST COLLECTION SYSTEM to be accepted in the halls (Art. R 4412-70 of the Labour Code)

CONTENTS

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- VIII. GENERAL SAFETY OBLIGATION FOR EACH PARTICIPANT
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- XI. EMERGENCY RESPONSE ORGANISATION
- XII. THE INDIVIDUAL HEALTH AND SAFETY PROTECTION PLAN

I. GENERAL INFORMATION ABOUT THE OPERATION

I. 1. DEFINITION

The **Exhibitors' Health & Safety Instruction** is a document written and established by the Health & Safety Coordinator which defines all the measures to be taken to prevent risks arising from the interference of the activities of the various companies during the assembly and dismantling of **SIAL 2026**.

It must be communicated to all Exhibitors, who must forward it to their stand builders / suppliers (if they have any). It enables them to inform all companies involved of the special measures to be applied in terms of occupational safety.

I. 2. COMPOSITION

The Health & Safety Instructions includes a **certificate**.

The Site Safety Regulations, the Fire Safety Instructions and the Technical Guide for the exhibition are available from the Organiser.

I.3. DEFINITION OF THE COMPANY

Any company providing services to the Exhibitor, and responsible for constructing the stand infrastructure is considered a company. The Exhibitor is responsible for its own suppliers, service providers and subcontractors.

Companies, as well as their suppliers and subcontractors, are responsible for their own employees and for providing them with the means to work in the best possible conditions.

The company manager remains responsible for the safety of its employees and is required to implement the necessary measures to prevent and control risks.

The courts impose heavy penalties for breaches of employee health and safety.

Company managers may be held civilly and/or criminally liable. Companies declare that they have read the texts cited in this document, as well as the general terms and conditions for organising the exhibition filed with the Organiser, and must have:

- Taken note of the plans and documents useful for carrying out their work, the technical files for the event, and familiarised themselves with the sites, working hours, locations and areas where the works are to be carried out, and all general or local factors relating to the execution of the works.
- Acutely assessed all the conditions for carrying out the works and be fully and completely aware of their importance and specific features.
- Conducted a detailed site visit and familiarised myself with all the physical conditions and constraints relating to the locations of the work, access, surroundings, the execution of the work on site, and to organisation and operation of the ongoing construction site.

FORMALITIES

EXHIBITORS SAFETY INSTRUCTIONS

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II. ADMINISTRATIVE INFORMATION

II.1. THE PARTICIPANTS

II. 1. 1 General organization

COMEXPOSIUM is the general commissioner of the SIAL 2026.

ORGANIZER / EMPLOYER	GENERAL SHOW DIRECTOR
COMEXPOSIUM 17 quai du Président Paul Doumer 92400 COURBEVOIE - France Tel.: +33 (0)1 76 77 11 11	Mrs Audrey ASHWORTH E-mail: audrey.ashworth@comexposium.com
TECHNICAL & SECURITY DIRECTOR	TECHNICAL & SECURITY MANAGER
Mr Jérôme HUNAULT Tel.: +33 (0)1 76 77 13 65 E-mail: jerome.hunault@comexposium.com	Mr Fabrice DIGLE Tel.: +33 (0)1 76 77 12 71 E-mail: fabrice.digle@comexposium.com
CONTACT FOR EXHIBITORS' REQUESTS	
Mrs Valentina GUIDICI Exhibitor service E-mail: exhibit@sialparis.com	
INSURANCE AGENCY Civil responsibility / Damage to property	TOWN HALL
DIOT SIACI Season 39 rue Mstislav Rostropovitch 75815 PARIS Cedex 17 Mme Aurélie BONIN E-mail: aurelie.bonin@s2hgroup.com Mme Marine de CHARETTE E-mail: marine.decharette@s2hgroup.com	MAIRIE DE VILLEPINTE Place de l'Hôtel de Ville 93240 VILLEPINTE Tel.: +33 (0)1 41 52 53 00

II. 1. 2 HSP Coordination SPS / Fire Safety

HEALTH AND SAFETY COORDINATOR	FIRE SAFETY REPRESENTATIVE
D.Ö.T. 93, rue du Château 92100 BOULOGNE - France Tel.: + 33 (0)1 46 05 17 85 - Fax: +33 (0)1 46 05 76 48 Email: sps@d-o-t.fr	AFS Conseils et Sécurité Me Alain FRANCONI Tel.: + 33 (0)6 70 61 95 11 E-mail: afs@afsconseils.fr
The dates of the safety officer's presence have not been defined. The date of the safety commission's visit has not been set.	
FIRE PROOFING	
Groupement NON-FEU 37-39, rue de Neuilly - BP 249 92113 CLICHY - France Tel.: + 33 (0)1 47 56 31 48	Groupement Technique Français de l'Ignifugation 10 rue du Débarcadère 75017 PARIS - France Tel.: + 33 (0)1 40 55 13 13
EXPERT IN THE SOUNDNESS OF MAJOR STRUCTURE	
SOCOTEC Mr Patrick PEREIRA Tel.: +33 (0)1 30 12 80 00 Email: patrick.pereira@socotec.com	

FORMALITIES

EXHIBITORS SAFETY INSTRUCTIONS

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II.2. DEFINITION OF INTERVENTION AREAS

VENUE	HALLS
VIPARIS PARIS NORD VILLEPINTE BP 68004 95970 ROISSY CHARLES DE GAULLE Cedex Welcome Center: +33 (0)1 40 68 22 22 Exhibitor's Center: +33 (0)1 40 68 16 16	1, 2, 3, 4, 5A, 5B, 6, 7 & 8 Marquees 4A-5C-6A

II.3. INSTITUTIONAL BODIES

LABOUR INSPECTION	CRAMIF
DRIEETS Ile-de-France Unité départementale de Seine-Saint-Denis 1, avenue Youri Gagarine 93016 BOBIGNY Cedex Tel.: +33 (0)1 41 60 53 24 Email: idf-ut93.uc1@drieets.gouv.fr	Service des risques Professionnels Antenne 93 17/19, avenue de Flandre 75954 PARIS Cedex 19 Tel.: +33 (0)1 44 65 54 50
O.P.P.B.T.P.	Glossary
125 avenue du Général Leclerc 92100 BOULOGNE-BILLANCOURT Tel: +33 (0)1 40 31 64 00	CRAMIF: Caisse Régionale d'Assurance Maladie d'île de France. O.P.P.B.T.P.: Organisme Professionnel de Prévention du Bâtiment et des Travaux Publics.

II.4. EMERGENCY SERVICES

EMERGENCY POST	GENERAL SURVEILLANCE POST
MIP Sylvain GAUFFRE Tel: +33 (0)6 83 81 31 78 Email: sylvain.gauffre@aceso.fr Information displayed at the hall's entrances	Tel.: + 33 (0)1 48 63 30 49
	FIRE SAFETY
	Tel.: + 33 (0)1 48 63 30 49

OFF SITE

FIREFIGHTERS	POLICE STATION
1, Chemin des Vaches 93290 TREMBLAY EN FRANCE Tel: 18 or 112 (mobile) or + 33 (0)1 48 60 69 48	1/3, rue Jean Fourgeaud 93420 VILLEPINTE Tel: 17 or + 33 (0)1 49 63 46 10
SAMU (FIRST AID EMERGENCY)	NEAREST HOSPITAL
125, rue de Stalingrad 93000 BOBIGNY Tel: 15 or + 33 (0)1 48 96 44 44	Hôpital Intercommunal Robert Ballanger Bd Robert Ballanger 93602 AULNAY SOUS BOIS Tel.: + 33 (0)1 49 36 71 23 / 22

III. GENERAL EVENT ORGANISATION

III.1. GENERAL PRESENTATION OF THE SHOW

Cf. Exhibitor's guide

III.2. HALL USAGE SCHEDULE

DATES AND TIMES
From 17th to 20th October 2026 from 10:00 am to 6:30 pm October 21st, 2026, from 10:00 am to 5:00 pm

FORMALITIES

EXHIBITORS SAFETY INSTRUCTIONS

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III.3. MISCELLANEOUS SERVICES

See Exhibitor's Technical Guide.

III.4. SITE USAGE**III.4.1 Traffic within the park**

Temporary occupation of this area requires compliance with the standards and conditions (access times, parking, speed limits, etc.) defined by the regulations in force within and around the site. These regulations, as well as the site specifications, can be consulted at the Organiser's offices.

Parking management (and duration), traffic management (separate lanes for pedestrians and vehicles with markings on the ground) and access for delivery vehicles will be organised by the Organiser around the halls and within the Park.

To facilitate access, all vehicles (delivery vehicles or those belonging to contractors) entering the Exhibition Centre must be registered in advance and have reserved a slot on the Viparis website: <http://logipass.viparis.com>

Personal vehicles belonging to assembly/dismantling contractors may park in the Viparis car parks free of charge. Contractors are encouraged to use public transport and to organise carpooling arrangements.

Trucks must be unloaded outside the halls in the designated areas. They may not drive or unload inside the pavilions unless the organiser grants special permission.

All vehicles, even those parked, must be identifiable. Private vehicles must not park near the halls.

III.4.2 Traffic movements inside the Halls.

No delivery vehicles or private vehicles will be allowed in the halls during set-up and dismantling periods without access authorisation from the Organiser.

Means of transport for people (motorised or otherwise) such as scooter, bicycle, skateboards, rollerblades, electric vehicles, etc. **are prohibited in the halls.** Bicycles are permitted outside but prohibited inside the pavilions.

Carts with a rear tipper are permitted in the pavilions, but those carrying passengers only will not be allowed to enter the halls and must be driven at walking pace. They may be parked near the entrances if they do not obstruct the movement of vehicles and pedestrians.

Plans, showing the traffic lanes, the location and contact details of emergency services, the location of open toilet, vehicle access times and storage areas, **will be displayed at the entrances.**

Traffic (of people and lifting equipment), around the stands, **must be able to always move freely during assembly and dismantling.**

The safety aisles, as defined on the general exhibition plan, must be respected and **kept clear of all equipment and packaging.**

No storage or parking is permitted on the traffic routes defined on the hall plan.

Signs reminding visitors of essential safety and prevention rules will be displayed at the entrances to the pavilions:

RESPECT INSIDE

- Fire lanes and red routes
- Storage areas
- The environment by using non-polluting vehicles
- Fire-fighting equipment

RESPECT OUTSIDE

- Access routes for fire services
- Parking areas
- Unloading areas
- Access gate

IV. HANDLING CONDITIONS**IV.1. GENERAL REMARKS**

The movement of equipment presents risks, and it is necessary to limit these as much as possible through rigorous management and distribution of materials. Companies referenced by the Exhibitor are requested to implement means of identifying equipment and personnel (stickers, vests, etc.). Lifting and handling equipment must comply with the requirements of the regulations in force. It must be kept in good working order and undergo periodic inspections in accordance with Article R 4535-7 of the Labour Code.

The following documents must be available on site (Article L 4711-1 of the Labour Code):

- A valid insurance certificate.
- A valid certificate of conformity (lifting equipment inspection report).

Pallet trucks must not be overloaded. The centre of gravity of the load and the condition of the ground must be taken into account to prevent the load from tipping over.

It is strictly forbidden to climb on machine not provided to transport passenger.

FORMALITIES

EXHIBITORS SAFETY INSTRUCTIONS

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Priority should be given to mechanical handling, and the necessary organisational measures should be taken to minimise the use of manual handling (Article R 4541-3 of the Labour Code). However, when this cannot be avoided, the employer must take appropriate organisational measures or provide workers with suitable equipment to limit physical effort and reduce the risk involved in this operation (mechanical aids, gripping devices).

The weight of loads should be reduced, and the workstation should be adapted to ensure that handling is carried out in the best possible conditions (workspaces, reduction of distances over which loads are moved, etc.). Employees should be trained in the risks associated with manual handling. During handling, it must not be possible for the load to become detached.

When handling glass panels, it is recommended to use **suction cups**.

Workers must wear **protective equipment** when handling glass panels.

Once the glass panels are in place, **specific signage** must be installed on the windows or glass to prevent collisions and the risk of injury.

Similarly, when handling plywood sheets, it is recommended to use handling clamps or panel holders. Containers for bulk loads intended to be attached to lifting equipment must be capable of withstanding the stresses incurred during loading, transport, handling and storage of the load and must prevent the load or part of it from collapsing during these operations.

The use of straps to secure bulk loads on forklift forks is mandatory.

IV.2. USE OF MOTORISED VEHICLES

Drivers must be at least **18 years of age** hold a **driving licence issued by their employer**, as well as the **driving licence** (safe driving aptitude certificate) and the **Special Medical Fitness Certificate**.

These documents must be available on site in case of inspection.

No passengers may be transported, and no persons may be lifted if the vehicle is not designed for this purpose.

NON-POLLUTING VEHICLES must be used that are suitable for the tasks, locations, loads and terrain configuration.

The speed limit must be observed for all travel outside the halls.

Observe the Highway Code.

Speed must be reduced and adapted inside the halls.

IV.3. LIFTING RULES

Lifting equipment may only be used for transporting and lifting equipment and materials.

The lifting and transport of personnel may only be considered using equipment specifically designed for this purpose.

If a crane is to be used, a specific request must be made to the Organiser.

This request must specify the location where the crane will be used and the technical constraints relating to its use and installation.

The strength of the ground for positioning the crane must be checked before it is set up. It must not be placed on a plate or slab of unknown strength.

It is prohibited to transport loads above people (public and personnel involved).

It is therefore necessary to put in place an organisation, a schedule and an installation plan that takes into account the equipment and personnel. Management of interfering prohibited or restricted access areas must be defined and implemented.

For night work, artificial lighting of at least 100 lux must be provided. This lighting must not cause any annoying shadows or glare.

In the event of crane operations with limited visibility, a properly trained manoeuvring guide shall be present and shall have a (good quality) radio link with the crane operator.

Equipment fitted with an anti-collision device shall be preferred.

These requirements must be included in the company's IHSPP.

Cranes may only be used within the permissible wind ranges for operation. When not in use, instructions must be given regarding the measures to be taken by the crane operator to ensure that the crane is kept in safe condition at the end of the working day. An anemometer must be available on site.

In stormy weather, the crane must be shut down.

In car parks or outdoor exhibition areas, before any lifting operation using a crane, it is mandatory to take into account the crane's movement in relation to surrounding high-voltage power lines. Crane jibs must not come within 5 metres of the power lines. (Article R 4534-108 of the French Labour Code).

The certificate of conformity for lifting equipment and its accessories must be available for inspection.

The maintenance and operation of each piece of lifting equipment must be carried out exclusively by the company supplying the equipment. This equipment is the sole responsibility of that company.

Regardless of the lifting equipment used, users must ensure that they **do not work above each other and take all necessary safety precautions** (no standing or walking under the load).

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EXHIBITORS SAFETY INSTRUCTIONS

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The movement of handling equipment with loads raised is prohibited, except in the presence of a foreman who will signal their passage to the public present.

The maximum load specifications for each strap must be respected.

Assembly and lifting operations shall be carried out in accordance with Articles R 4534-95 to 102 of the Labour Code.

REMINDER, IT IS FORBIDDEN TO:

- drive a rider-type forklift truck without a driving licence,
- allow an unauthorised person to drive your forklift truck,
- lift a load exceeding the capacity of the machine,
- increase the counterweight value of the forklift trucks,
- lift an unbalanced load,
- lift a load with only one fork arm,
- drive with a high load,
- brake suddenly,
- take corners at high speed,
- fail to obey traffic signs,
- use traffic lanes other than those established.
- place metal parts on the storage batteries.
- transporting people on vehicles not specially designed for this purpose,
- leaving the engine running when the driver is not present,
- lifting people with vehicles not specially designed for this purpose,
- leaving the truck in traffic lanes or on a slope,
- leaving the ignition key in the truck when the driver is absent,
- parking or passing under a raised fork, even if it is not loaded,
- smoking near a charging battery or while refuelling thermal trucks

IV.4. STORAGE

Materials must be stored on the walkways (or parts of walkways) reserved for this purpose, within the site perimeter or in storage areas where provided.

Carpet rolls must not be stored on traffic routes.

It is prohibited to store loads on buildings or structures without the organiser's authorisation.

To this end, traffic plans will be displayed at the entrances to the halls. The schedules and restrictions on use will be specified therein.

All participants are requested to strictly adhere to these plans.

Once assembly is complete, racks, pallets, etc. may not be stored inside the exhibition hall or in areas behind the cladding (unless authorised by the Organiser).

During the assembly/dismantling period, vehicles may not be parked in the aisles but must be parked in a storage area designated by the Organiser's technical managers.

The companies involved in setting up the stand (and their subcontractors) shall plan the arrival of their equipment and materials, their distribution and the removal of empty containers so that they do not interfere with the movement of vehicles and people in the aisles at any time.

During the period when the exhibition is open to the public, no vehicles will be allowed inside the halls. Stacked racks, crates, etc. must not exceed the height of the site's cladding or fencing.

V. CLEANING

The site must be always maintained to avoid any risks that could arise from cluttering the stand and its surroundings with waste.

Exhibiting companies are responsible for cleaning their space and removing their rubble and waste of all kinds.

They must arrange for the reservation and removal of skips if necessary and manage their filling.

It is the responsibility of each participant to either cover the skips or weigh down the rubble to prevent it from flying away.

An organisation must be put in place around the skips to prevent any risk in the event of waste falling during filling (guides, markings, etc.).

It should be noted that no worker should climb into a skip or wagon.

When dismantling the stand, **the removal of the various decorative elements must not obstruct the movement of people and equipment** in the aisles surrounding the stand.

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EXHIBITORS SAFETY INSTRUCTIONS

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VI. FACILITIES AVAILABLE DURING SET-UP AND DISMANTLING**VI.1. TOILETS**

will have the Park open additional shared toilet facilities in the exhibition halls from the first day of set-up until the end of dismantling. A maintenance service will ensure the cleanliness of the premises.

The sanitary facilities that are open will be indicated on the plans displayed at the entrance doors to the halls.

VI.2. CHANGING ROOMS / CANTEEN

The company is responsible for providing its staff with changing rooms (if necessary), in accordance with the legal texts in force, which can be consulted at the Organiser's premises.

There is no dining hall provided for meals.

It is prohibited to consume alcohol or illegal substances on the site and to smoke in the premises (halls, marquees, bungalows, etc.).

VI.3. TELEPHONE ON SITE

Each company shall provide its staff with a telephone that is accessible during the site's opening hours.

VI.4. ACCOMMODATION

The Company is responsible for providing accommodation for its staff off-site.

VII. ACCESS CONTROL

Access to the exhibition is only permitted to persons and vehicles with authorisation (or a badge) provided by the Organiser.

To this end, badges are distributed to each participant in the event.

Signs prohibiting public access, reminding visitors of the essential safety rules to be followed on site, will be posted at the doors of the halls. **These entrances will be guarded.**

Visits to the site by persons other than authorised participants (children, friends, family, pets, etc.) **are strictly prohibited unless agreed by the organiser** and under certain conditions (visit itinerary to be followed, wearing of personal protective equipment, etc.).

VIII. GENERAL SAFETY OBLIGATIONS OF EACH PARTICIPANT**VIII.1. participating staff****VIII.1.1. Medical fitness**

All personnel working on the site must be medically fit and have undergone the medical examinations and vaccinations required for the profession, as well as those required by occupational health services. **These fitness certificates must be available on site.**

VIII.1.2. Safety training

In accordance with the regulations in force, and under its own responsibility, the company must ensure that all workers arriving on site have undergone safety training (presentation of specific risks, traffic conditions outside and inside the site, safety measures applicable during the execution of work, specific safety instructions, explanation of operating procedures, monitoring of preventive measures defined for each task in the Specific Health and Safety Plan).

All employees using tools must be trained in their use.

VIII.2. RECORDS**VIII.2.1. Regulatory records**

The company must keep (on site) the mandatory legal documents and records that may be requested by administrative control services.

Any employer based outside France who plans to provide services on French territory must comply with the provisions of the Labour Code and submit (before commencing work in France):

- a Certificate A,
- a Prior Declaration of Posting of its employees,
- a Certificate of Filing with the Labour Inspectorate of the place where the service is to be provided.

Access the online declaration portal: www.sipsi.travail.gouv.fr

VIII.2.2. Joint inspection visits

Upon arrival at the assembly/disassembly site, companies that have never worked on the site before must carry out a joint inspection visit with the Safety Coordinator for their stand. A visit report will be established by the Safety Coordinator and signed by each company manager.

Protection and safety measures are defined with the site managers and the stand Safety Coordinator in accordance with the G.H.S.P.P. established by the latter, taking into account the G.H.S.P.P. for the event based on the condition of the site at the time of the visit and the terms of the visit.

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EXHIBITORS SAFETY INSTRUCTIONS

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VIII.3. PROTECTIONS

The workers are reminded that they must give **priority to COLLECTIVE protections** over INDIVIDUAL protections, anytime that it is technically possible.

VIII.3.1. Collective protections

Stakeholders are reminded to **prioritise COLLECTIVE protections** over INDIVIDUAL protections whenever technically possible.

This collective protection must be rigid, consisting of a rail, sub-rail and toe board securely fixed in place, and must be installed using appropriate means before any work is carried out on a floor or at height (from 50 cm) during assembly (Standard NF E85-015).

It may only be removed once the permanent protection or partitioning has been installed.

Stairs and floors must be installed as a priority and secured with guardrails or fitted with the final railing as soon as they are in place.

Holes must be protected (covered or with guardrails).

Material storage areas must be secured.

Protective measures must be installed on the underside of floors.

It should be noted that mezzanine structures or high decorative elements must be designed to accommodate these protections.

During dismantling, all these protections must be reinstalled.

Collective protections must be described by each company in their respective Specific Health and Safety Plan.



The company responsible for the construction and dismantling of a mezzanine, a multi-storey marquee, stage, grandstand, structure, etc. must put in place a system for the delivery, supply or removal of equipment at height that ensures collective protection for people always working at height (material reception, ramp equipped with protective devices, etc.).

The company shall ensure that collective protective measures are maintained and shall be held liable in the event of intervention in unprepared and unprotected areas. It must respond immediately to any direct request from the Stand Coordinator to repair or complete these protective measures.

Art. R 4323-65: Collective protection devices must be designed and installed in such a way as to prevent their interruption at access points to workstations, due to the use of a ladder or staircase. However, where such interruption is necessary, measures must be taken to ensure equivalent safety.

If a company fails to establish collective protective measures, the absence of which is likely to cause a risk to other trades and its own personnel, the exhibiting company shall have such collective protective measures put in place by a company of its choice at the expense of the defaulting company.

Any resulting work stoppage will also be the responsibility of the defaulting company.

It should be noted that modular cells and containers must be equipped with collective protection measures during installation. These protective measures must be rigid and secured before any work is carried out on the roofs. THEY MUST REMAIN IN PLACE UNTIL THE END OF DISMANTLING.

These protective elements must be included in the cost estimate and described, along with their installation and that of the stairs, in the company's IHSP (Safety Plan for the Construction Site).

They should preferably be unloaded using forklift trucks. For the installation of stacked bungalows, a calculation note will be established, and the layout plans must be submitted to the Fire Safety Officer.

FORMALITIES

EXHIBITORS SAFETY INSTRUCTIONS

VIII.3.2. Individual protections

It should be noted that personal protection **against falls from height** can only be considered in cases where temporary collective protection equipment cannot be used or where it is not possible to use equipment for access and work at height that provides collective protection.

It is mandatory to have equipment that complies with current regulations.

Workers must be protected by means of a **fall arrest system**.

Attachment points, anchor points and lifelines must be secure and allow the equipment to be used safely.

The strength of the support must be assessed by a competent person and checked before use.

They must be safely accessible and located above the workstation.

An organisation must be put in place to ensure that the user never works alone.

Rapid rescue procedures in the event of a fall must also be planned in advance.

Companies working during assembly and dismantling periods must provide their staff with the following Personal Protective Equipment (PPE), among other things:

- Work clothes,
- Gloves suitable to the work,
- Safety helmets that meet standards,
- Safety shoes (toecaps + puncture-resistant soles),
- Safety harnesses that comply with standards when collective protective equipment cannot be used (Art R 4223-61 of the Labour Code),
- Welding masks and protective goggles when welding, deburring or grinding

VIII.3.3. Working in special weather conditions

Specific weather conditions (cold, wind, rain, extreme heat, sun) can pose health risks.

Anticipate the effects of these weather conditions by implementing appropriate preventive measures.

When faced with difficult temperatures, the business manager must:

- Assess the risk and include it in the Risk Assessment,
- Plan appropriate preventive measures,
- Inform employees about the specific risks associated with weather conditions and the means of protection,
- Do not expose young workers under the age of 18 to difficult temperatures.

Below 5°C, the cold can pose a risk: increased fatigue, numbness, clumsiness, loss of dexterity, difficulty moving and handling objects, hypothermia, falls on slippery floors, musculoskeletal disorders, etc.

Exposure to cold should be limited by planning, adjusting work schedules and rhythms, and adapting the work environment. Employers must provide employees with clothing and personal protective equipment to protect them from the cold and bad weather.

In all seasons: storms, hail, heavy rainfall, strong winds, etc. can be hazardous to health and cause serious accidents.

The risks encountered may include:

- A worker falling due to a slippery floor or roof or a slippery scaffolding floor,
- Scaffolding tipping over,
- Cranes overturning, etc.

It is therefore the employer's responsibility to suspend work until conditions become favourable again.

The employer must assess and record in the Risk Assessment the risks associated with thermal environments.

COLOUR SCALE	Type of heat wave
GREEN ALERT	Seasonal monitoring without particular vigilance
YELLOW ALERT	Heatwave: short-term exposure (1 or 2 days) to intense heat posing a risk to human health, particularly for vulnerable or overexposed populations, especially due to their working conditions or physical activity. Prolonged heatwave: sustained high temperatures (bio-meteorological indices (BMI) close to or below departmental thresholds).
ORANGE ALERT	Heatwave period: period of intense, sustained heat during which the bio-meteorological indices reach or exceed the departmental thresholds, and which is likely to pose a health risk for the entire exposed population, also taking into account any aggravating factors (humidity, pollution, early onset of heat, etc.).
RED ALERT	Extreme heatwave: heatwave that is exceptional in terms of its induration, intensity and geographical extent, which has a significant impact on the health of the entire population, or which could lead to collateral effects, particularly in terms of business continuity

The employer must provide a system for reporting any physiological signs, situations of discomfort or distress, and for providing assistance to any worker as quickly as possible.

FORMALITIES

EXHIBITORS SAFETY INSTRUCTIONS

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IX. GENERAL CONSTRUCTION RULES

IX.1. DECORATIONS

Wherever possible, sets should arrive on site pre-built, ready to be assembled, to minimise on-site construction work and the associated risks. They should be designed so that they can be dismantled cleanly and safely.

It is strictly forbidden to use compressed air to remove panels and partitions during dismantling.

IX.2. WORKING AT HEIGHTS

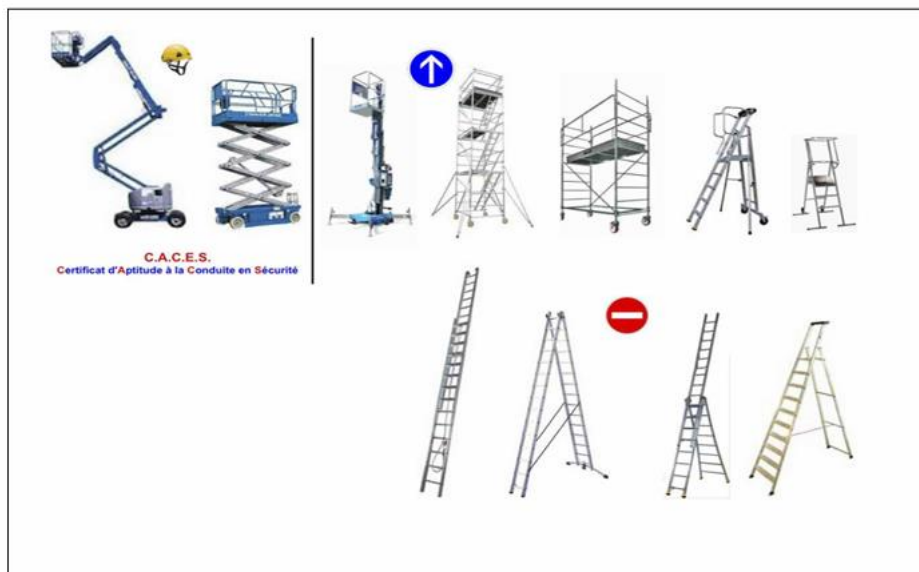
Decree No 2004-924 of 01.09.2004 on the use of work equipment provided for temporary work at height and incorporating new provisions into the Labour Code. (Articles R 4323-58 to R 4323-90).

All work in a stairwell must be carried out using equipment that is suitable for the environment and complies with regulations. Companies installing marquees, structures, mezzanines, etc. must, for all work carried out by their personnel on the structure during assembly, maintenance and dismantling, put in place the appropriate safety measures for such work (guardrails, flooring, access, etc.). The methodologies for carrying out this work must be included in the company's IHSP (safety plan). In all cases, personnel involved in these assembly and dismantling phases must hold a valid work at height certificate and authorisation from their employer.

Difficult weather conditions (strong winds, heavy rain, storms, etc.) must result in the postponement of the tasks to be carried out.

IT IS PROHIBITED TO USE LADDERS, STEPS AND STEP STOOLS AS WORKSTATIONS. (Article R 4323-63 of the Labour Code)

However, this equipment may be used when it is technically impossible to use equipment that provides collective protection for workers, or when the risk assessment has established that the risk is low and the work is of short duration and not repetitive in nature (Article R 4323-63 of the Labour Code).



Companies may work at height from scaffoldings or mobile platforms, taking into account the floor strength values.

Scaffolding must be erected by authorised personnel in accordance with the manufacturer's instructions or guidelines, with platforms at the correct height and **guardrails and stability struts in place in accordance with the rules in force. Art. R 4323-77: Scaffolding must be equipped on the outer sides with collective protection devices as provided for in paragraph 2 of Article R 4323-59.**

Before use, scaffolding must always be level.

The wheels of mobile scaffolding must be locked when in use.

No worker should remain on a rolling scaffold while it is being moved

When erecting scaffolding, bleachers, etc., companies must equip their staff with safety harnesses and helmets, in addition to safety shoes and gloves. They must ensure that their staff use this PPE effectively.

As assembly progresses, this equipment must include landings and means of access to upper levels, secured by collective protection measures.

These protective measures must remain in place until dismantling is complete.

Legal restrictions concerning work at height must be observed.

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EXHIBITORS SAFETY INSTRUCTIONS

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IX.3. MEASURES TAKEN WITH REGARD TO CO-ACTIVITY

Companies shall provide a detailed assembly and dismantling schedule in their IHSPP.

Any intervention that would create a situation of overlapping tasks must be resolved by a time lag or special protective measures.

When the planning of companies' interventions leaves a risk of coactivity, the company generating the risk must put in place collective protection measures to avoid it, and the company working on the structure or space at risk is required to check that it does not present a danger before allowing its personnel to work there.

The Exhibitor or its Project Manager must put in place a work schedule that takes into account a chronological order of assembly to avoid overlapping tasks and to carry them out using appropriate means. This chronological order shall also be adapted to dismantling.

These means may be shared by several contractors or companies involved.

In the event of shared use of equipment (scaffolding, forklift truck, cherry picker, etc.), **a loan and provision agreement** must be established between the parties before use.

As part of the assembly and dismantling schedule, companies working at the same site must take all appropriate special protective measures to prevent overlapping risks. This is particularly important when installing and removing trusses, signage, adjusting altimeter readings and assembling/dismantling large equipment.

Equipment and structures must be completed, secured, accepted and verified before any intervention or use by another company (before first use, following any dismantling followed by reassembly or modification).

When part of a structure is unfinished and may present a danger, access to it shall be prohibited by any means or device.

Outdoor work areas must be cordoned off to prevent access by persons not involved in assembly/disassembly.

Fences or barriers must in all cases be stabilised so that they cannot be knocked over by strong winds or vehicles.

IX.4. CONSTRUCTION SITE CONNECTION / LIGHTING**IX.4.1. Regulations**

To avoid the risk of electrocution, damage to electrical cables, and multiplication of connections on the same line, "wild" connections to existing outlets in the hall are not tolerated. The electrical boxes must be ordered from the Organiser or the Exhibition Center. The power supplied must be sufficient to meet the needs of the companies, close to the workstations, during assembly, operation and dismantling.

Companies using the installation are required to immediately report any defects or damage to those responsible.

From this box, the connected electrical cabinets and installations must be inspected by an approved person or body before being put into service. The report of this inspection must be available and kept on site throughout the assembly and dismantling process. The boxes shall include a manual cut-off and restart warning device and a 30mA differential protection device.

The electrical installations on the site shall be carried out in accordance with current French regulations, in compliance with regulatory requirements and standard NF C 15-100. The supply, installation and maintenance of the installations shall be the responsibility of the installation company.

All site cables must be of the HO7 RNF type. Extension cords and extension cables must be fully unrolled before use, unless otherwise specified by the manufacturer, and must comply with standards. Sockets must be unbreakable. All construction cables must be HO7 RNF. Extenders and extension cords must be fully unwound before use, unless specific terms from the manufacturer and must be, compliant with the standards in force. The plugs must be unbreakable.

Personnel working on electrical installations must have received training and hold a qualification in accordance with publication UTE C 18510. These personnel may only work on electrical boxes or cabinets provided by site personnel. It is prohibited to work on electrical installations installed by the site concessionaire.

The technical hatches in the hall must be properly closed or protected if temporarily opened to prevent any risk of people falling or any danger to machinery and mobile scaffolding.

In the event of obstruction, the strength of the material obstructing the hatch must be at least equal to the strength of the floor.

If temporarily opened, protection must be put in place to prevent any risk of falling.

The use of generators is prohibited.

Networks should preferably avoid circulation areas. If this is not possible, cables crossing circulation areas must be protected (mechanical protection, arches, etc.).

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IX.4.2 Suspended structures, slings

Slinging equipment must be ordered from the Exhibition Center.

With reference to the Order of 25 July 2022 establishing the safety rules and technical provisions applicable to temporary and removable structures, specific repetitive fastening systems supporting removable assemblies such as light trusses, gantries, ceilings and canopies, with a total load exceeding 1,000 kg or requiring more than 13 slings, shall be inspected by a verification office (VO) or a Marquees, Tents, and Structures control office (MTS CO).

The structure attachment systems must be installed in accordance with the following requirements:

- Installation must comply with the manufacturer's technical specifications, in particular about load charts and any calculation notes, the direction of installation of light trusses, the installation of alpha and beta pins, etc.
- Use of duly verified lifting equipment of equal and synchronous power;
- Compliance with the loads indicated on the plan provided and compliance with the site's technical specifications;
- Use and implementation of lifting accessories (cables, slings, shackles, links, etc.);
- Compliance of attachment points on suspended structures with current standards in line with the loads to be supported;
- Installation of safety slings in a taut position, particularly for electric hoists;
- Double securing of technical elements installed on the lighting trusses or suspended structure, such as spotlights, sound systems, and signage elements.

The certificates and reports from the inspection office must be submitted either to the safety officer or to the technical office after assembly and before the exhibition opens.

Facilities	Total load and height	Verifier		
		VO/MTS CO*	CT**	INST***
REPEATABLE FASTENING SYSTEMS	< 1000 kg and height < 3,50 m			X
	< 1000 kg and height < 5,50 m		X	
	> 1000 kg	X		
NON-REPEATABLE FASTENING SYSTEMS	Regardless of weight or height	X		

The term "special non-reusable fastening systems" refers to a non-industrialized, "in-house" fastening system that holds the framework of stand equipment in place, providing support for decorations, ceilings, walls, lighting, sound systems, screens, video equipment, advertising and signage.

** VO or MTS CO: Marquees, Tents, and Structures control office or verification office: a person or organism approved either by the ministry responsible for construction (section A1 or B1) or by the ministry of the interior.*

*** CT: Competent technician: a competent technician is a person with professional experience or recognized training in the field of assembly and inspection of demountable structures. The technician is the person who installs the suspended elements.*

**** INST: Installer: a person who assembles the stand for the exhibitor or the exhibitor himself.*

IX.4.3 Lighting

General lighting in work areas shall comply with the lighting and illumination rules set out in Decree No. 83.721 of 2 August 1983 and included in the Labour Code under Articles R 4223-1 to 12.

WORK PREMISES and their ancillary rooms	MINIMUM VALUES for lighting
Internal traffic routes	40 lux
Stairs and warehouses	60 lux
Workrooms, changing rooms, toilets	120 lux
Windowless rooms used for permanent work	200 lux
OUTDOOR AREAS	MINIMUM VALUES for lighting
Outdoor areas and traffic routes	10 lux
Outdoor areas where permanent work is carried out	40 lux

IX.5. PREVENTION OF OCCUPATIONAL HEALTH RISKS**IX.5.1. Hazardous materials**

Companies that use hazardous products must provide the Safety Coordinator and Fire Safety Officer with safety data sheets, always keep them available on site, and implement the **protective measures specified in the sheet**.

Companies are advised that the adhesives, resins, paints and products used must be free of solvents, ether and glycol, odourless and hypoallergenic.

Spray painting is prohibited.

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EXHIBITORS SAFETY INSTRUCTIONS

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IX.5.2. Noise nuisances

The use of noisy machinery or equipment must strictly comply with current regulations.

All necessary measures and provisions shall be implemented (covers, screens, silencers, etc.) to ensure that regulatory noise level limits are not exceeded.

It is recommended that individual noise protection be worn when assembling light trusses and metal structures.

IX.6. RULES FOR USE OF ELECTRICAL TOOLS, FIXED OR PORTABLE

To prevent dust, smoke or harmful fumes from being emitted when using fixed or power tools (saws, sanders, blowtorches, welding equipment, etc.), effective protective measures must be put in place (extraction system, masks, goggles, etc.).

Only water-cooled angle grinders may be used for cutting tiles, stones, etc.

To be accepted on site, electric cutting or sanding tools, whether fixed or portable, must be equipped with a dust extraction or collection system (Art. R 4412-70 of the Labour Code)



They must comply with standards (CE), be in good condition and equipped with protective covers.

Under no circumstances may they be placed in walkways.

The power supply must be turned off when they are not in use.

Cutting may not be carried out in the common walkways of the exhibition hall.

It must be carried out on the stand (private area).

IX.7. WORK INVOLVING HEAT

Any use of hot work (cutting, grinding or welding) must be organised by the contractor as part of the 'FIRE PERMIT' procedure requested from site managers.

IX.7.1. Flammable or explosive materials or products

Pressurised gas cylinders must be protected against impact, falls and heat, and no unauthorised persons must have access to them.

It is prohibited to keep or store cylinders (full or empty) in an enclosed space, including halls.

They must be stored in racks in the open air.

It is prohibited to place fuel tanks near the halls.

These must comply with standards, be isolated in a **location marked with specific fire hazard information signs and have appropriate fire-fighting equipment nearby.**

Vehicles and equipment must be refuelled on an impermeable surface.

The ground beneath the tanks must be protected against any possible leaks.

It is forbidden to light fires on the site. Barbecues of any kind are prohibited.

IX.7.2. Fire extinguishing equipment**Common resources:**

The layout of the stands must not obstruct access to emergency and fire-fighting equipment, such as fire hose reels, emergency telephones, smoke vents and fire extinguishers. All such equipment must always remain visible and completely unobstructed

Resources specific to each operator:

Each operator shall include in their IHSPP the prevention measures appropriate to their activity and working environment.

Where necessary, the operator shall reinforce the common fire extinguishing equipment with specific equipment:

- Water spray extinguisher with additive (general case).
- CO2 extinguisher (in or in the immediate vicinity of electrical rooms)

FORMALITIES

EXHIBITORS SAFETY INSTRUCTIONS

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X. FIRE SAFETY

Fire safety regulations are filed with the Organiser and available in the Exhibitor's Guide.

The Official Safety Commission is very strict when it comes to the construction of stands (building and decoration materials, structural strength and stability, floors, emergency equipment, electrical installations, etc.). Any decisions taken by the Commission during its visit are immediately enforceable.

A safety inspection is carried out in the facilities by the Official Safety Commission or the ERP Safety Officer. During this inspection, the exhibitor's qualified representative is required to be present at their stand. The Exhibitor undertakes to comply with the instructions of the personal safety expert, as well as those of the fire safety expert and the Safety Coordinator.

The stands must be fully installed when the Commission carries out its inspection.

The Exhibitor (or their representative) must be present at the stand and be able to provide fire reaction reports, issued by an approved laboratory, for all materials used, as well as inspection reports for electrical installations, structural integrity, etc.

Failure to comply with these rules may result in the removal of materials or the stand being closed to visitors.

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EXHIBITORS SAFETY INSTRUCTIONS

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XI. EMERGENCY RESPONSE ORGANISATION**XI.1. COMPANY EMERGENCY RESOURCES**

The company must keep a first aid kit available on site.

The contact details for the exhibition's first responders are indicated on the hall maps.

The first aiders (SST) present in each company on site will provide first aid in the event of an accident (**1 first aider required for every 10 employees**).

They must wear an identification badge on an armband or on their helmet. Their names will be listed in the I.H.S.P.P.

XI.2. COLLECTIVE ORGANISATION OF THE OPERATION**REMINDER OF EMERGENCY NUMBERS**

MEDICAL EMERGENCY: +33 (0)6 83 81 31 78

CENTRAL MONITORING STATION: +33 (0)1 48 63 30 49

FIRE SAFETY: +33 (0)1 48 63 30 49

The procedure to follow in the event of an accident and the emergency numbers will be displayed on the construction site.

IN THE EVENT OF AN ACCIDENT, PLEASE SPECIFY:

- The hall,
- The name of the stand,
- The aisle and stand number,
- The number of people involved and the nature of their injuries.

XII. THE INDIVIDUAL HEALTH AND SAFETY PROTECTION PLAN

This document must be completed by all the Exhibitor's service providers:

- **Within 30 days** before any work for main contracts,
- **Within 8 days** for short-term tasks or work and/or finishing work.

This document must be provided by all the Exhibitor's service providers to the client and the Stand Safety Coordinator, if applicable, before any work is carried out on the stand

It analyses in detail the construction and execution processes as well as the operating procedures adopted when they have a particular impact on the health and safety of workers on the site.

XII.1. THE EXHIBITOR

A copy of the Safety Notice, established by the exhibition's Safety Coordinator, will be provided by the exhibiting company to its service providers or to the Safety Coordinator assigned to its stand. This document covers the general organisational measures that have been adopted and which are likely to have an impact on the health and safety of workers.

XII.2. DOCUMENT COMMUNICATION

The Stand Safety Coordinator is required to provide any company working on the site (upon request) with the names and addresses of other contracting companies, as well as their I.H.S.P.P.

XII.3. AVAILABILITY OF THE I.H.S.P.P.

A copy of the I.H.S.P.P. must always be available on site for consultation by the companies concerned.

MANDATORY

Exhibitors and stand installers may use non-French service providers. They will be informed by the organiser of French regulations regarding the use of a foreign workforce on French territory during the show's assembly and dismantling periods and reminds them that it is important to make the necessary declarations.

1 - PRELIMINARY DECLARATION OF SECONDMENT

Whatever their nationality, non-French service providers must complete a preliminary declaration of secondment (*prior notice of secondment*) using [Téléservice « SIPSI »](#) (information system on international services) from the Ministry of Labour.

It is important to underline that French law, and in particular provisions regarding working hours and the minimum wage, applies to foreign workers as of the first day of their employment on French territory, however long they are working in France for.

According to law, no employee can therefore work in France:

- For more than 48 hours a week: please note that a week starts at midnight (00.00 am) on Monday and ends at midnight on Sunday (12.00 pm)
- For more than 10 hours a day
- For more than 6 hours without a break (of at least 20 minutes)
- For more than 6 days in a single week.

All employees working on French territory must receive a monthly gross salary demanded by the Ministry of Labour.

2- PROVISIONAL WORK PERMIT

Certain foreign service providers must also ask the Direction Départementale du Travail, de l'Emploi et de la Formation Professionnelle, Service et Main d'œuvre Etrangère for provisional work permits for employees sent temporarily on secondment to France.

Countries of origin which do not currently require this provisional work permit are:

Germany, Austria, Belgium, Bulgaria, Cyprus, Denmark, Spain, Finland, France, Greece, Ireland, Italy, Luxembourg, Malta, the Netherlands, Portugal, the United Kingdom, Sweden, Estonia, Hungary, Lithuania, Poland, Slovakia, Slovenia, Romania, the Czech Republic, Iceland, Liechtenstein, Norway, Switzerland, Andorra, Monaco and San Marino.

Requests for provisional work permits must be made on the website of [Téléservice « SIPSI »](#) from the Ministry of Labour.

3- MANDATORY FORM WHEN USING A SERVICE PROVIDER IN FRANCE RESIDING OR ESTABLISHED ABROAD

You must complete this form and send it to:

COMEXPOSIUM – Operations Department

Fabrice DIGLE

17 quai du Président Paul Doumer 92400 Courbevoie - France

E-mail: fabrice.digle@comexposium.com

4- SOCIAL SECURITY

Foreign service providers must also be able to prove that they have up-to-date social security protection for each of their employees on secondment in France:

If service providers from the European Union are not staying in France for more than two months, seconded workers will continue to contribute to and be protected by social security in their home country.

Service providers from outside the European Union must provide evidence that they have organised social security protection:

- In their country of origin, if it has signed a bilateral social security agreement with France; these countries are listed on the website www.cleiss.fr.
- If their country of origin does not have such an agreement with France, they must ask for a social security guarantee from a French organisation; all contributions are paid to this organisation: to do so contact URSSAF in Bas-Rhin:

URSAFF – 16, rue Contades - 67307 Schiltigheim – France

Tel.: + 33(0)8 20 39 56 70 - Fax: + 33(0)3 88 18 52 74

Email: cnfe.strasbourg@urssaf.fr

FORMALITIES

MANDATORY FORM when using a service provider in France residing or established abroad

RETURN BEFORE 13 SEPTEMBER 2026 TO:

COMEXPOSIUM – Operations Department
 Fabrice DIGLE
 17 quai du Président Paul Doumer – 92400 Courbevoie - France
 E-mail: fabrice.digle@comexposium.com

EXHIBITOR

Company name:
 Hall: Aisle:..... Stand No:
 Stand name:
 Address:.....
 Postcode:.....Town/City:.....
 Country:.....
 Tel:.....Fax:..... E-mail:
 Cellphone:.....

IMPORTANT: SWORN AFFIDAVIT

I the undersigned:.....
 Acting as:
 For the company:.....
 Located:.....
 Solemnly declare that I:

- understand the mandatory formalities required for a service performed in France by a company established or domiciled abroad,
- shall comply and ensure compliance by my service provider with all the aforementioned formalities.

Mandatory Corporate Seal

Drawn up and signed in:..... on:.....

Authorised person’s last name, first name,
 and signature, preceded by the wording
 “lu et approuvé” [read and approved]

FORMALITIES

REFUND OF FRENCH VAT (TVA)

CLAIM BACK YOUR FRENCH VAT !

During your participation at the exhibition organized by COMEXPOSIUM, you will incur French VAT on certain expenses. COMEXPOSIUM has teamed up with TEVEA RF CONSULTING to offer you a recovery solution.

WHAT EXPENSES ARE ELIGIBLE ?



Access-related services (ticket sales, conference registrations, etc.)



Site-related services (guarding, security, etc.)



Rental of parking spaces



Food and Beverages



Accommodation (only for guests)

Non-exhaustive list

HOW TO CLAIM BACK YOUR VAT?

Click on the following link or scan the QR Code to obtain the documents required to start the VAT refund procedure:



Click here to access [registration form](#)



SCAN THE QR CODE



WHAT ARE THE FEES ?

Our fees will be 12% of the VAT amount refunded by the tax authorities with a minimum fee of €120 per VAT refund claim.



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TEVEA is a French company based in Paris that has been providing operational support to its French and international clients for almost 40 years.

As an expert in VAT and real estate capital gains, TEVEA puts its experience, its network of partners and its knowledge of tax authorities at its clients' disposal to provide practical and effective solutions to their problems.

TEVEA is involved in various areas such as indirect taxes compliance and the recovery of foreign VAT in Europe, as well as acting as an accredited representative for non-European nationals in matters of capital gains on real estate in France.

TEVEA RF CONSULTING – SAS au capital de 2 548 930 euros RCS PARIS B 405 033 416 – N° Ident. FR 78 405 033 416



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